

## Ruddington Parish Council

**DRAFT Minutes of the Finance and Policy Committee Meeting**

Held at St Peter's Rooms on Tuesday 10<sup>th</sup> January 2012 at 7.30pm

**Membership**

	Councillors	N.J. Tegerdine	Chairman
A		P.F. McGowan	Vice-Chairman
		Mrs. B. Breakwell	
		Miss S.A. Chambers	
		K.S. Piggott	
		Mrs. B.M. Venes	
		M. Walsh	
A		W.A. Wood	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also In Attendance

Councillor	D J Hall
G. D. Long	Clerk to the Council
Mrs. L.M. Cooke	Deputy Clerk
2 members of the public	

Apologies For Absence

Apologies for absence were received from Councillors P.F. McGowan, and W.A. Wood.

Declaration Of Member's Interests

No declarations of interest were made.

Minutes

The minutes of the meeting held on 1<sup>st</sup> November 2011, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

Matters Arising From The Report

There were no matters arising from the minutes.

Motion For Adjournment

RESOLVED:

That the Committee adjourn to allow the members of the public present to make statements on agenda items.

During the adjournment the following matters were raised:

Mr J Potter requested that the Committee object to both planning applications being considered. Application 11/01895/FUL is a commercial development in the greenbelt corridor. Application 11/00484/FUL had no direct benefit to residents, creates a visible intrusion and obstructs locally important river-landscape views.

The Chairman thanked Mr Potter for his contribution.

**COMMITTEE IN SESSION**

F. 11/1074 Development

New Applications

That the observations contained in Planning Schedule 667 be adopted

F. 11/1075 Statement Of Accounts

RESOLVED:

That the Statement of Accounts as set out below be adopted and that payments contained therein be authorised:

<b>Schedule of Payments for October</b>		<b>34,404.91</b>
<b>Inter Account Transfers</b>		
Current Account Transfers	Debit	3,908.01
	Credit	30,091.13
Deposit Account Transfers	Debit	138,606.40
	Credit	133,928.56
Imprest Account Transfers	Debit	0.00
	Credit	8,515.27
Money Market Transfers	Debit	100,020.55
	Credit	100,000.00
14-Day Deposit Transfers	Debit	30,000.00
	Credit	0.00

**Schedule of Payments for November 21,399.01**

**Inter Account Transfers**

Current Account Transfers	Debit	2,809.66
	Credit	16,328.69
Deposit Account Transfers	Debit	129,377.16
	Credit	125,638.26
Imprest Account Transfers	Debit	0.00
	Credit	13,048.47
Money Market Transfers	Debit	100,022.60
	Credit	100,000.00
14-Day Deposit Transfers	Debit	22,806.00
	Credit	0.00

F. 11/1076 Statement Of Income Received

That the statement of income received, as set out below, be noted:

Income received for <b>October</b>	3,219.32
Income received for <b>November</b>	4,392.90
<b>Income received 1 April to 30 November 2011</b>	<b>33,138.55</b>

RESOLVED:

That the above information be noted.

F. 11/1077 Outstanding Sundry Debtor Accounts

The Clerk provided an update on the two issues raised at the previous meeting.

Bunbu Dojo Karate

There had been no further contact from Mr Martin. A further letter had been sent to Mr Martin at a new address found on his website

RESOLVED:

That this matter be left in abeyance until the next meeting of the Committee.

Ruddington Colts Under 12's (now Under 13's)

The Clerk advised that this money had been received very shortly after the last meeting.

RESOLVED:

That the above information be noted.

### Other Outstanding Debtors

The Deputy Clerk reported that there are a number of regular users who, whilst they do pay, often let a considerable backlog build up. She will be writing to them to encourage payment more promptly and reminding them of their obligations under the annual hire agreements.

The Chair asked if the Parish Council applied better payment practice. The Deputy Clerk reported that this was not a part of the annual agreements with regular users but that one off bookings are paid for in advance. Members agreed that consideration should be given to discounts for prompt payment for new regular users.

LC

### RESOLVED:

That consideration is given to introducing better payment practice for new regular users.

GDL

### F. 11/1078 Budget 2012/2013

#### **Finance & Policy Committee Probable Out-Turn 2011/2012 Annual Budget 2012/2013 and Proposed Scale of Charges 2012/2013**

Copies of the probable out-turn 2011/2012, proposed annual budget 2012/2013 and proposed scale of charges 2012/2013, together with a sheet showing the effect of the proposed precept on a Band D property, had previously been circulated to members

Members discussed the document and agreed the following recommendation:

### RESOLVED:

That the Finance & Policy Committee's probable out-turn 2011/2012; annual budget 2012/2013 and scale of charges, a copy of which is appended to these minutes, be adopted and included in the Parish Council's overall budget proposals.

#### **Overall Probable Out-Turn 2011/2012; Annual Budget 2012/2013; Revised Scale of Charges 2012/2013**

Members considered the document at length. Following discussion, the following recommendations was made:-

## RECOMMENDATIONS

1. That the Parish Council be recommended to adopt the probable out-turn 2011/2012; the annual budget 2012/2013 and revised scale of charges 2012/2013.
2. That the Parish Council be recommended to levy a precept of £265,262 for the year 2012/2013.

### F. 11/1079 Section 106 Monies

Copies of details of Section 106 monies spent and available in Ruddington had previously been circulated. Councillor D J Hall reported that he had obtained this information using a Freedom of Information request as a resident. He had followed this up and been informed by the Development Officer at Rushcliffe Borough Council that money could only be switched between different categories with the approval of the original developer.

Councillor Mrs B Breakwell updated the Committee on an issue that she had raised with Rushcliffe Borough Council regarding the possible use of Section 106 monies for the provision of a safe pedestrian route avoiding use of the railway bridge on Clifton Road. She had submitted a report to Rushcliffe Borough Council and received a letter in response saying that this is desirable and that they have started to investigate whether this can be achieved.

Councillor Mrs B Venes reported that she was chasing up Rushcliffe Borough Council regarding the unspent Section 106 monies allocated for Nature Conservation.

### RESOLVED

1. That the above information be noted
2. That the Parish Council continue to monitor the use of Section 106 monies

GDL

### F. 11/1080 Strategic Plan for the Finance and Policy Committee (Vide Minute C. 11/1537)

Members were advised that this matter had been referred to this Committee by the Parish Council.

It was suggested that a working group be set up as a first step towards a new plan. If possible this should be brought to the next meeting. Councillors K. S. Piggott, N.J. Tegerdine and M. Walsh volunteered to be on the working group and Councillor M. Walsh agreed to arrange a meeting at the earliest opportunity.

RESOLVED

1. That a working group to consider a first draft of the plan, consisting of Councillors K S Piggott, N.J. Tegerdine and M. Walsh be set up. KSP/NJT/  
MW
2. That Councillor M Walsh arranges the first meeting at the earliest opportunity. MW

F. 11/1081 Nottinghamshire County Council Budget Consultation 2012/2013

An e-mail from Nottinghamshire County Council's Chief Executive's Department in respect of its 'Budget Consultation' had previously been circulated, requesting views on their draft budget proposals for 2012/2013. Members agreed that they would make individual responses.

RESOLVED:

That members respond individually.

All Parish  
Councillors

F. 11/1082 Community Bus – Driver Medicals

The Clerk reported that at age 70 drivers of the Ruddington Parish Council funded Community Bus are required to have a medical. A driver who is approaching 70 has been charged a (reduced) fee of £60.00 for his medical by Ruddington Medical Centre. The Parish Council has agreed to reimburse the driver.

RESOLVED:

That the driver be reimbursed the costs of the medical..

GDL

Reports on Finance and Policy matters

There were no matters to report.

The meeting closed at 8.26 p.m.

Chairman

Committee Chairman