

RUDDINGTON PARISH COUNCIL

DRAFT Minutes Of The Parish Council Meeting

Held at St Peter's Rooms on Tuesday 24th January 2012 at 7.30pm

Action

Membership

Councillors		Mrs. B. M. Venes	Chairman
	A	K. S. Piggott	Vice-Chairman
		Mrs. B. Breakwell	
		Miss S. A. Chambers	
		A. Chopra	
		D. J. Hall	
	A	Mrs. S. Kaur Samra	
	A	P. Lyons Lewis	
	A	M. S. McGowan	
	A	P. F. McGowan	
		Mrs. M. Pell	
		Mrs. M. Robinson	
		N. J. Tegerdine	
		M. Walsh	
		Mrs. R. Wilson	
		W. A. Wood	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

ALSO IN ATTENDANCE

Borough Councillor	Mrs J. Greenwood
G. D. Long	Clerk to the Council
Mrs. L. M. Cooke	Deputy Clerk
2 members of the public	

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K. S. Piggott, Mrs S. Kaur Samra, P. Lyons Lewis, M. S. McGowan and P. F. McGowan. Councillor W. A. Wood had indicated that he would be late.

C. 11/1543 DECLARATION OF MEMBER'S INTERESTS

The Chairman and Councillor M. Walsh declared an interest in any item appertaining to the allotments. Councillor Mrs. M. Robinson declared an interest in Planning Application No. 11/02019/FUL

MINUTES

The minutes of the meeting held on 29th November 2011, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

C. 11/1544 MATTERS ARISING FROM THE REPORT

Review of Standing Orders (Vide Minute C. 11/1519)

The Clerk reported that the updated Model Standing Orders had now been received from the Nottinghamshire Association of Local Councils. Members noted this information.

Nottinghamshire Police – Future Estate (Vide Minute C. 11/1524).

The Clerk reported that P. C. Ann Gill had advised the Parish Council that a notice in respect of the lease at the Police Point on the junction of Kirk Lane and High Street will be posted in the next few days. She also reported that Nottinghamshire County Council is being approached about using the Local Community Centre on the Green as this might be a more appropriate site for relocating the Police Point than St Peter's Rooms. Members noted this information.

Ruddington Village Football Club (Vide Minute C. 11/1533)

Councillor N. J. Tegerdine reported that a meeting with Ruddington Village Football Club had been held. Members noted this information.

Churchill Drive Open Space (Vide Minute C. 11/1543)

The Clerk reported that two additional contractors had been on site but that one had not submitted a quotation. A further contractor had been out and their quote was awaited. The Clerk suggested that the three quotes should be taken to Amenities Committee for a decision.

Members noted this information.

C. 11/1545 MOTION FOR ADJOURNMENT

RESOLVED

That the Council adjourn to allow the members of the public present to make statements on agenda items.

COMMITTEE IN SESSION

C. 11/1546 CHAIRMAN'S ANNOUNCEMENTS

Diamond Wedding

The Chairman reported that the Clerk had delivered a planted arrangement to Mr and Mrs Hales of Churchill Drive on the occasion of their Diamond Wedding on 1st December 2011.

90th Birthday

The Chairman reported that the Clerk had delivered a planted arrangement to Annie Clarke of Orchard House on the occasion of her 90th birthday on 11th December 2011.

C. 11/1547 COMMUNICATIONS

James Peacock School Infant and Nursery– Sensory Room

The Chairman reported that she had received a 'Thank You' card made by the children of James Peacock Infant and Nursery School at an event to celebrate the new Sensory Room, to which the Parish Council had contributed.

Members noted this information.

Local Government Boundary Commission

The Clerk reported that the Local Government Boundary Commission for England have formally commenced an electoral review in Rushcliffe Borough. Copies of the letter were circulated to councillors at the meeting. Stage one related to the appropriate number of councillors to be elected to Rushcliffe Borough Council. Councillors were requested to submit any comments individually by 27th February 2012 to the Commission. A further stage, on ward boundaries, would be held later in the year.

Members noted this information.

Thank You letter from retired Clerk

The Clerk read out a letter of thanks from the retired Clerk for her 'surprise' retirement party, the help and guidance she has received during her time with the Parish Council and the gifts given to her.

Members noted this information.

C. 11/1548 QUESTIONS UNDER STANDING ORDER No.8

There were no questions raised under Standing Order No. 8.

C. 11/1549 DEVELOPMENT

Councillor Mrs M Robinson, having previously declared an interest in Planning Application No. 11/02019/FUL, took no part in the discussion on that application.

The Clerk reported that the Planning Schedule circulated as 667 should have been 668.

CLLRS

New Applications

RESOLVED

That the observations contained in Planning Schedule 666 be approved.

That the observations contained in Planning Schedule 668 be adopted.

C. 11/1550 COMMITTEE REPORTS AND MINUTES

The minutes and reports as set out below were presented and motions made for approval and adoption:

Amenities Committee	29 November 2011
Environment & Community Committee	13 December 2011
Finance and Policy committee	10 January 2012

It was pointed out that in minute E. 11/833 Councillor Miss S. Chambers had been referred to incorrectly as 'Mrs'.

RESOLVED

1. That minute E. 11/833 be corrected as above.
2. That the recommendations contained in the aforementioned minutes and reports be adopted

GDL

C. 11/1551 ESTIMATES AND PRECEPT

Copies of the probable out-turn 2011/2012, annual budget 2012/2013 and revised scale of charges for Parish Council facilities had previously been circulated to members.

The Chairman of the Finance and Policy Committee explained to members that the Committee had discussed the budget document in detail. He thanked the previous Clerk for her work in preparing the budget. Members were asked to note that Rushcliffe Borough Council has raised the tax base as a result of additional properties in the village contributing towards the precept during 2012/2013.

The net expenditure of the Council amounts to £287,630 and, taking into account the expected balance brought forward into 2012/2013 and the proposed closing balance as at 31st March 2013, the amount required from the Borough Council in the form of the precept is £265,262, an increase of £2.23 per annum on a Band D property.

Copies of the proposed Statement of Estimated Expenditure and Income 2012/2013 which will accompany the Council Tax demand issued to residents of the Parish by the Borough Council had previously been circulated to members.

RESOLVED

1. That the probable out-turn for 2011/2012 be adopted.
2. That the annual budget showing a net expenditure of £287, 630 be adopted.
3. That the precept for 2012/2013 be £265,262.
4. That the revised scale of charges for Parish Council facilities be adopted with effect from 1st April 2012.
5. That the revised scale of charges for Parish Council allotments with effect from 1st January 2013 be adopted.
6. That the Statement of Estimated Expenditure and Income 2012/2013, a copy of which is appended to these minutes, be approved and submitted to Rushcliffe Borough Council for inclusion with the Council Tax demand sent out to residents.

GDL

C. 11/1552 MEETING DATES 2012/2013

Copies of the proposed meeting dates for 2012/2013, including the Annual Parish Meeting, had previously been circulated to members. The Clerk advised members that the programme was based on the current year except that one meeting of the Environment and Community Committee was planned for late July. This would enable the meetings in May, June and July to be better spread and hopefully require one less Parish Council Planning Meeting.

RESOLVED

That the programme of meeting dates 2012/2013, a copy of which is appended to these minutes, be approved.

C. 11/1553 PARISH COUNCIL SURGERY DATES 2012/2013

Copies of the proposed Parish Council surgery dates 2012/2013 had previously been circulated to members.

The Clerk advised members that the programme was similar to 2011/2012 and did not include a surgery in either August or December.

RESOLVED

That the programme of Parish Council surgery dates 2012/2013, a copy of which is appended to these minutes, be approved.

C. 11/1554 PARISH COUNCIL SURGERY

14th January 2012 – County Councillor R Adair; Borough Councillor Mrs J Greenwood; and Parish Councillor K S Piggott

Copies of a report of issues raised at the Parish Council surgery held on 14th January 2012 had previously been circulated to members.

RESOLVED

1. That the report of issues raised, which is appended to these minutes, be noted.
2. That actions be taken as necessary

C. 11/1555 COMMITTEE PILOT

A report proposing a pilot to assess some possible changes to the format, distribution and content of committee papers had previously been circulated. Examples of how some of these might look were circulated to members at the meeting.

The proposals, in particular sharing the minutes with the Chairman before being put on the website, were discussed in depth. The Clerk explained that, by law, the production of draft minutes and the decision on their content is the sole responsibility of the person clerking the meeting. At the next meeting of the Council or Committee those minutes may be approved or amended by members as is appropriate.

RESOLVED

That, for a trial period of three meetings of the Environment and Community Committee,

1. Agendas and committee papers may be sent by e-mail for those councillors who request it.
2. Possible alternative formats of minutes and committee papers are used, and
3. The minutes are shared with the Chairman of the meeting before they are put on the website.

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Councillor Miss S. Chambers asked that her abstention from item 3 be recorded

C. 11/1556 COMMUNITY EVENTS IN RUSHCLIFFE

Copies of correspondence from Rushcliffe Borough Council regarding community events in Rushcliffe to celebrate the Queens Diamond

Jubilee and London Olympics had previously been circulated. Cllr Mrs B Breakwell reported that she had not heard the result of the expression of the Parish Council's interest in a temporary running track during the Olympics (Vide minute C11/1539). She will follow this up and report back at the earliest opportunity.

RESOLVED

That the above information be noted.

Councillor W A Wood arrived during discussion of the following item.

C. 11/1557 REPORTS

Borough Councillors

Councillor Mrs J. Greenwood, on behalf of the three Borough Councillors, reported as follows:

- **Localism Act.** This will mean changes for councils at all levels. The implications need to be worked through to ensure, together, we realise the benefits.
- **Local Development Framework** – Draft Core Strategy. This was approved by Rushcliffe Borough Council in December with the three Ruddington councillors supporting it in principle. There is now a six week period for representations.
- **Polling Districts.** There has been a review of polling districts across Rushcliffe Borough with no changes for Ruddington.
- **Rural Broadband.** Rushcliffe Borough Council are looking to contribute to the Nottinghamshire County Council project as there are approximately 10,000 households in the Borough who cannot access a standard broadband connect.
- **James Peacock Infant and Nursery School Sensory Room.** Councillors Mrs J. Greenwood and J. Lungley had recently attended a 'Thank You' event at the school since all three Ruddington borough councillors had contributed to this worthwhile project.

Police Priority Setting Meeting 19th January 2012

Councillor Mrs B. Breakwell reported on her attendance at the above event at which the following was raised.

- Rushcliffe has the highest reduction in all crime this year to date in Nottinghamshire.
- There has been a big reduction in vehicle crime as a prolific offender has now been caught.
- October and November saw a slight increase in home burglaries.
- A recent concern is attacks/attempted thefts on shops in the Edwalton area. Traders in Ruddington have been alerted.

- Ruddington suffered five dwelling burglaries before Christmas. The culprit has been caught.
- Nottinghamshire Police will be liaising with Rushcliffe Borough Council regarding advisory events on home security.

James Peacock Infant and Nursery School

Councillor Mrs B. Breakwell reported that the James Peacock Infant and Nursery School are working towards the Stephen Lawrence Award for Equality. They are appealing for local people to join their action group. Councillor Mrs B. Breakwell is already on the action group and any other members who wish are invited to join.

C. 11/1558 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

That, in view of the confidential nature of the business about to be transacted, the press and public be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and they be asked to withdraw.

C. 11/1559 ST PETER'S CHURCHYARD – GRAVESTONES

(Vide Minute A 11/921)

Councillor Allen Wood reported that the issue of maintenance of gravestones in St Peter's churchyard has been referred to Parish Council by the Amenities Committee.

There have been discussions of this issue spanning a number of years. It is now the appropriate time to start the process to address the maintenance of gravestones in the churchyard. This would involve getting a faculty from the Dioceses of Southwell and Nottingham.

Due to the cost involved it was agreed to plan the work over a number of years. Councillor W. A. Wood volunteered to assist the process.

RESOLVED

That the Parish Council starts the process to address the maintenance of gravestones in St Peter's churchyard over a number of years.

GDL

The meeting closed at 9.25 p.m.

Chairman