

# RUDDINGTON PARISH COUNCIL

## **DRAFT Minutes of the Parish Council Meeting**

Held at St Peter's Rooms on Tuesday 13<sup>th</sup> November 2012 at 7.30 p.m.

Action

### **Membership**

Councillors	P F McGowan	Chairman
	K S Piggott	Vice-Chairman
A	Mrs A Auckland	
	Mrs B Breakwell	
	Miss S A Chambers	
	D J Hall	
A	Mrs S Kaur Samra	
A	M S McGowan	
	Miss H Opie	
	Mrs M Pell	
	Mrs M Robinson	
	N J Tegerdine	
	Mrs B M Venes	
	M Walsh	
A	Mrs R Wilson	
	W A Wood	

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

### Also in Attendance

G D Long	Clerk to the Council
Mrs L M Cooke	Deputy Clerk
3 members of the public	

### Apologies for Absence

Apologies for absence were received from Councillors Mrs A Auckland, Mrs S Kaur Samra and M S McGowan, and the reasons accepted.

### Declaration of Member's Interests

Councillor Mrs B M Venes declared an interest in any item relating to the allotments and Vicarage Lane Cemetery.

### Minutes

The minutes of the meeting held on 18<sup>th</sup> September 2012, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

### C. 12/1635 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information

### C. 12/1636 Motion for Adjournment

**Resolved that:** The Council adjourns to allow the members of the public present to make statements on agenda items.

### Committee in Session

#### C. 12/1637 Chairman's Announcements

The Chairman announced that Mr P Woodhead, the husband of ex-councillor Mrs M Woodhead, had died recently. Members stood in silence for one minute as a tribute to his memory.

The Chairman made a presentation to Mr G Fearn who had a certificate awarded by the Rushcliffe Community Awards 2012 for 'Building Strong Communities' in recognition of his work with Ruddington and District Royal British Legion.

The Chairman reported back on his visit to Grenay to attend the opening of their 'Square of Friendship'. He said it was an excellent visit and a group of young people from Grenay are planning to visit Ruddington overnight on their way back from a visit to Ballyshannon in August.

#### C. 12/1638 Communications

The Clerk reported that a letter of thanks had been received from the James Peacock Infant and Nursery School for the donation to their work towards the Stephen Lawrence Educational Standard.

The Clerk reported that he had received a letter from Rushcliffe Borough Council regarding the determination of the Council Tax Base. Because of the changes in the Local Government Finance system this is likely to be delayed but will be set, at the very latest, by the end of January 2013. As the Parish Council meeting to decide the precept is planned for 29<sup>th</sup> January it is possible a special Parish Council meeting may have to be called for 5<sup>th</sup> February. Councillors were asked to keep that date clear in their diaries.

#### C. 12/1639 Questions under Standing Order No.8

There were no questions raised under Standing Order No. 8.

C. 12/1640 Development

New Applications

**Resolved that:** The observations contained in Planning Schedule 686 are adopted.

C. 12/1641 Committee Reports and Minutes

The minutes and reports as set out below were presented and motions made for approval and adoption:

Amenities Committee	2 October 2012
Environment & Community Committee	16 October 2012
Finance and Policy Committee	30 October 2012

Councillor Mrs B Breakwell pointed out that in minute A.12/995 'ALCAN' should read 'ARCAN'.

**Resolved that:** The recommendations contained in the minutes and reports mentioned above are adopted.

C. 12/1642 Programme of Meetings 2013/14

A report containing two possible schedules of meeting dates had previously been circulated. The alternative cycle was agreed. The exact dates will depend on an item later on the agenda. A schedule of the dates agreed is attached to these minutes.

**Resolved that:** The alternative cycle of meetings is adopted.

PCO

C. 12/1643 Parish Council Surgery Dates 2013/14

A report on Parish Council surgery dates for 2013/14 and a revised schedule of councillors attendance for the rest of 2012/13 had previously been circulated to members

**Resolved that:** The schedule of surgery dates for 2013/14, attached, is agreed.

PCO

C. 12/1644 Office Closing Dates 2013/14

The Parish Council office closes on statutory Bank Holidays. Parish Council staff are entitled to four Extra Statutory Days leave. Historically, these have been used on Easter Tuesday, Tuesday of the Late Spring Bank Holiday, August Bank Holiday Tuesday and the day after Boxing Day. In addition the Parish Council office closes from Christmas Eve to New Years Day (inclusive). Any days not already granted during this period are taken from the staff's annual leave entitlement.

For 2013/14 the Parish Council office will remain open on Easter Tuesday, Tuesday of the Late Spring Bank Holiday, and August Bank Holiday Tuesday. The Extra Statutory Days will be used for the Christmas closure from 24<sup>th</sup> December 2013 to 1<sup>st</sup> January 2014 (inclusive).

The Office will, therefore, be closed on statutory Bank Holidays and 24<sup>th</sup> December 2013 to 1<sup>st</sup> January 2014 (inclusive).

The Chairman of Finance and Policy complimented the staff for implementing these changes which would mean more accessibility for members of the public.

**Resolved that:** This information is noted.

#### C. 12/1645 Boundary Commission for England

The Boundary Commission for England have published their revised proposals for parliamentary constituency boundaries. The Clerk reported that the proposed parliamentary constituency that contains Ruddington (Coalville and Keyworth) remains unchanged from the original proposal.

**Resolved that:** This information is noted.

#### C. 12/1646 Dispensation from Non-participation (See minute F. 12/11/65)

A report had previously been circulated to members regarding provisions in the Localism Act 2011 about a process by which members may be dispensed from non-participation. The Act (Section 31) requires members to declare a pecuniary interest in certain circumstances and then to refrain from discussing or voting on the item. Section 33 sets out provisions regarding dispensation from non-participation.

A member may apply, in writing, to the proper officer of the Council (i.e. the Clerk) for a dispensation. The dispensation can be granted by a decision of the council (which may be delegated to a committee or to the Clerk).

Finance and Policy Committee, on 30<sup>th</sup> October, resolved that “The decision on granting dispensations should be made by each committee and that each agenda should include an item for consideration of this, if necessary, as part of the ‘Declarations of Interest’.”

The Clerk reported that as well as repealing the legislation relating to the former Code of Conduct, the Localism Act 2011 also repealed the general dispensation permitting any councillor with an interest to take part in meetings relating to setting their Council’s precept.

Many councillors are likely to have a Declarable Pecuniary Interest (DPI) in setting a precept. Such councillors can request a dispensation enabling them to take part in the budget and precept setting

**Resolved that:** This information is noted.

C. 12/1647 Nottinghamshire County Council Budget Consultation 2013/14:

Correspondence regarding Nottinghamshire County Council's budget consultation for 2013/14, inviting members of the public to comment on their budget proposals, had previously been circulated to members.

**Resolved that:** This information is noted.

C. 12/1648 Nottinghamshire County Council New Contact Number:

Correspondence regarding Nottinghamshire County Council's new contact number had previously been circulated to members. The new contact number is 0300 500 80 80.

The new number has been introduced to make it cheaper for people to contact the County Council. Wherever people live and whatever their call package they will be charged a local rate.

**Resolved that:** This information is noted.

C. 12/1649 Parish Council Surgery

13<sup>th</sup> October 2012 – Parish Councillor Mrs B M Venes

Copies of a report of issues raised at the Parish Council surgery held on 13<sup>th</sup> October 2012 had previously been circulated to members.

10<sup>th</sup> November 2012 – Parish Councillors Mrs B Breakwell and Miss H Opie

The Clerk gave a verbal report of issues raised at the Parish Council surgery held on 10<sup>th</sup> November 2012.

**Resolved that:**

1. The reports of issues raised, which are appended to these minutes, are noted.
2. Actions are taken as necessary.

PCO

## C. 12/ 1650 Reports

### East Midlands Museum Service

The Chairman reported that Borough Councillor N Boughton-Smith had been elected onto the Board of the East Midlands Museum Service.

### Borough Reception for Chairmen and Clerks

The Vice Chairman reported that he and the Chairman had attended Rushcliffe Borough Council's reception for Chairmen and Clerks..

### Remembrance Day

The Vice Chairman reported that, in the absence of the Chairman, he had laid the wreath on behalf of the Parish Council at the Remembrance Day commemoration on Sunday 11<sup>th</sup> November. It had been a really good occasion.

### James Peacock Infant and Nursery School: Stephen Lawrence Educational Standard.

Councillor Mrs M Pell reported that James Peacock Infant and Nursery School had launched their work towards the Stephen Lawrence Educational Standard with a wonderful event at the School. She had been invited to judge the Caribbean headdress competition.

Councillors Mrs B Breakwell reported that she was also involved and that it had already had an amazing effect. Ruddington has an increasingly diverse community and it had enabled some residents to be proud of sharing their cultural background.

### St Mary's Crescent Play Area

Councillor Mrs M Robinson reminded members of the meeting on Thursday 15<sup>th</sup> November at St. Peter's Junior School about a possible new playground on the St. Mary's Crescent Play Area.

### Rushcliffe Awards Ceremony

Councillor MD J Hall reported that he had attended the Rushcliffe Community Awards Ceremony. He reported that Graham and Andrea Hardy had won Mayor's Special Award for 20 years of fostering over 100 babies & toddlers, Andy Scott was shortlisted for Supporting Children and Young People for his involvement with Ruddington Village Colts for over 15 years and George Fearn was nominated for Building Strong Communities for his work with Ruddington and District Royal British Legion.

### Meeting with Businesses

Councillor N J Tegerdine reported that the meeting with businesses had been moved to 31<sup>st</sup> January as it was felt there would be a better response from businesses than in the run up to Christmas. A draft of the content of the meeting and the flyer was circulated for comment and further feedback from councillors.

### Police Priority Setting Meeting

Councillor Mrs B Breakwell reported she attended the Police Priority Setting Meeting on 24<sup>th</sup> October 2012.

The latest crime statistics show an overall decrease of 30% in the area. Incidences of violence were up by 6% and domestic violence is a growing national issue.

Issues in the Rushcliffe North police area are: Anti-Social Behaviour (ASB), burglary, shoplifting. Work is being undertaken to assess the impact of the street lights being switched off at night. In the light of recent national media coverage the number of historical sexual abuse offences being reported has increased across the whole county.

The priority for November 2012 to January 2013 is to investigate strategies to engage residents more with the Police and to raise the profile of surveys, the alert system etc.

### C. 12/1651 Exclusion of Press and Public

**Resolved that:** In view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

### C. 12/1652 Venue and Meeting Night for Parish Council and Committee Meetings

A report on possible alternatives to the venue and meeting night for Parish Council and committee meetings had previously been circulated to members. After a wide ranging discussion it was agreed that meetings should normally be held in the lounge (Committee Room) at St. Peter's Rooms on a Tuesday night.

#### **Resolved that:**

1. The normal meeting night should remain on a Tuesday, and
2. Meetings should normally be held in the lounge (Committee Room) at St. Peter's Rooms.

### C. 12/1653 Report of the Estates Working Group

The Estates Working Group, which met on 9<sup>th</sup> October 2012, was set up by Amenities Committee on 2<sup>nd</sup> October 2012 to follow up the issues raised by the recent survey of village amenities and to look at possible options for the future of the Parish Council estate and recommend a shortlist to Parish Council on 13<sup>th</sup> November of options to be pursued further.

The Working Group consisted of Councillors W A Wood (Chairman), Mrs B Breakwell, D J Hall, P F McGowan, K S Piggott, Mrs M Robinson, and N J Tegerdine.

Detailed consideration was given to the report. Members agreed with the report and the options that were recommended for taking forward. It was agreed that this work should remain confidential until some of the possibilities had been firmed up or not and clear options were agreed.

**Resolved that:** The report of the working group was accepted and that, at this time, it should remain confidential

The meeting closed at 9.42 p.m.

Chairman



Ruddington Parish Council  
Annual Calendar 2013 – 14

**2013**

<b>DATE (Tuesday)</b>	<b>Meetings</b>
07-May	
14-May	Annual Parish Council
21-May	Amenities
28-May	
04-Jun	Environment And Community
11-Jun	Finance And Policy
18-Jun	
25-Jun	Parish Council
02-Jul	
09-Jul	Amenities
16-Jul	
23-Jul	Environment And Community
30-Jul	
06-Aug	Possible Planning Meeting
13-Aug	
20-Aug	Possible Planning Meeting
27-Aug	
03-Sep	
10-Sep	Finance And Policy
17-Sep	
24-Sep	Parish Council
01-Oct	
08-Oct	Amenities
15-Oct	Environment And Community
22-Oct	
29-Oct	
05-Nov	Finance and Policy
12-Nov	
19-Nov	Parish Council
26-Nov	
03-Dec	Amenities
10-Dec	
17-Dec	Environment and Community
24-Dec	
31-Dec	

## 2014

<b>DATE (Tuesday)</b>	<b>Meetings</b>
07-Jan	
14-Jan	Finance and Policy
21-Jan	
28-Jan	Parish Council
04-Feb	
11-Feb	Possible Planning Meeting*
18-Feb	
25-Feb	Amenities
04-Mar	
11-Mar	
18-Mar	Environment and Community
25-Mar	
01-Apr	Annual Parish Meeting
08-Apr	Possible Planning Meeting*
15-Apr	
22-Apr	
29-Apr	Finance and Policy
06-May	
13-May	Annual Parish Council
20-May	
27-May	

Weeks shaded grey are expected school holidays

\*If there is an urgent need for a decision a special parish council meeting could be convened in the slots for planning meetings.

## Parish Council Surgeries 2013/14

<b>DATE</b>	<b>COUNTY COUNCILLOR</b>	<b>BOROUGH COUNCILLOR</b>	<b>PARISH COUNCILLORS</b>
<b>2013</b>			
<b>8th June</b>	<b>Reg Adair</b>		<b>Martin Walsh</b>
<b>13th July</b>	<b>Reg Adair</b>		<b>Marilyn Robinson</b>
<b>August</b>	<b>No Surgery</b>		
<b>14th September</b>	<b>Reg Adair</b>		<b>Marion Pell</b>
<b>12th October</b>	<b>Reg Adair</b>		<b>Barbara Venes</b>
<b>9th November</b>	<b>Reg Adair</b>		<b>W. Allen Wood</b>
<b>December</b>	<b>No Surgery</b>		
<b>2014</b>			
<b>11th January</b>	<b>Reg Adair</b>		<b>Peter McGowan</b>
<b>8th February</b>	<b>Reg Adair</b>		<b>Barbarba Breakwell</b>
<b>8th March</b>	<b>Reg Adair</b>		<b>David Hall</b>
<b>12th April</b>	<b>Reg Adair</b>		<b>Ken Piggott</b>
<b>10th May</b>	<b>Reg Adair</b>		<b>Sheila Chambers</b>

## Parish Council Surgeries 2012/13 - Revised

*Alterations in italics*

<b>DATE</b>	<b>COUNTY COUNCILLOR</b>	<b>BOROUGH COUNCILLOR</b>	<b>PARISH COUNCILLORS</b>	<b>WITH</b>
<b>2013</b>				
<b>12th January</b>	<b>Reg Adair</b>	<b>Jean Greenwood</b>	<b>David Hall</b>	<i><b>Michael McGowan</b></i>
<b>9th February</b>	<b>Reg Adair</b>	<b>John Lungley</b>	<b>Ken Piggott</b>	<i><b>Annett Auckland</b></i>
<b>9th March</b>	<b>Reg Adair</b>	<b>Nigel Boughton Smith</b>	<i><b>Sheila Chambers</b></i>	<i><b>Helen Opie</b></i>
<b>13th April</b>	<b>Reg Adair</b>	<b>Jean Greenwood</b>	<b>Nick Tegerdine</b>	
<b>11th May</b>	<b>Reg Adair</b>	<b>John Lungley</b>	<b>Surinda Kaur Samra</b>	

**Any Councillor unable to attend on the date allocated should 'swap' with someone else if possible.**

## Council Surgery

13<sup>th</sup> October 2012

In attendance:

Ruddington Parish Councillors: Barbara Venes  
Rushcliffe Borough Councillor Jean Greenwood  
Apologies from County Councillor Reg Adair

David Hall - Road Safety

Complained about Road Safety.

NCC to promote Road Safety.

Clifton Road – Hedge over bridge – hedge cut “as and when”.

Kirk Lane – Traffic lights do not give sufficient time for pedestrians to cross.

Willowbrook Farm – Houses – more people in and on site.

David Hollingworth

Carter Avenue – Tree overhangs needs cutting back. Passed on to Reg Adair.

Nottingham Knight – Trees obstruct vision. Passed on to Reg Adair.

Mrs Betty Kid

What function of Metropolitan Housing Assoc?

Which department responsible for allocation places – Rushcliffe?

She wants accommodation in Ruddington. Rushcliffe Borough Councillor Jean Greenwood to deal.

Mr Daniel Clifford - Clifton Road

Parking on pavement outside Bella Court.

Already raised at previous surgeries. RBC have agreed to take enforcement action to get pathway re-instated.

Speeding traffic on Clifton Road.

Passed on to P.C. Ann Gill.. Action has already been taken with speed gun being utilized.

Betty Cook – Westerham Road

Wants someone to do gardening work – advised about handyman service.

A tree on St Marys playing field obstructing light and footpath. Jean Greenwood to deal.

## Council Surgery

10<sup>th</sup> November 2012

In attendance:

Ruddington Parish Councillors: Barbara Breakwell, Helen Opie

Rushcliffe Borough Councillor Nigel Boughton-Smith

County Councillor Reg Adair

Wilson Family – St Johns Road (via email)

Concerns re safety and ease of mobility for people with walking difficulties and people in wheelchairs. St Johns Road is bad especially as it is a main thoroughfare for many reasons, particularly in the school run. When it feels safer and easier to walk in the road it is not good. Kirk Lane also an issue? Particularly for crossing.

Action: Contact the brewery re the hedge at the Jolly Farmers, as the landlords have been changing frequently. Parish Council to deal.

David Hall

Concerns re cutting hedge delay on bridge on Clifton Road. Right handside – visibility restricted. There was a long delay in before it was cut? Why, as it is dangerous.

Parish Council to deal. Contact Highways to request regular maintenance for safety reasons.

John Farrington – Grenay Court

Concerns traffic parked on junction/bend of Camelot Street. However, it was agreed that these residents had few alternative places to park.

Need 'slow' sign from Churchill Drive towards junction of Clifton Road.

Councillor Mrs B Breakwell will report this to the School to get it included in their Travel Plan as it is reviewed.

Gavin Walker

Kelhams and the goods left on the pavement – safety issues due to buses.

Van (Kelhams ) – parked in Chevron area overhanging onto the pavement – a hazard.

Gavin Walker to take forward. Advised to gauge general opinion and feedback to Reg Adair.