

RUDDINGTON PARISH COUNCIL

Draft Minutes of the Parish Council Meeting

Held at St Peter's Rooms on Tuesday 19th November 2013 at 7.30 p.m.

Action

Membership

Councillors

P F McGowan
W A Wood
Mrs A Auckland
Mrs B Breakwell
Miss S A Chambers
D J Hall
A Mrs S Kaur Samra
M S McGowan
Miss H Opie
Mrs M Pell
K S Piggott
Mrs M Robinson
N J Tegerdine
Mrs B M Venes
M Walsh

Chairman
Vice-Chairman

PCO =
Parish
Council
Office

PCG =
Parish
Council
Ground
staff

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

G D Long Clerk to the Council
Borough Councillor Mrs J Greenwood
County Councillor R Adair
9 members of the public

Declaration of Member's Interests and Dispensations from Non-participation

Councillor Mrs B M Venes declared an interest in any item relating to the allotments and Vicarage Lane Cemetery. Councillor Mrs B Breakwell declared an interest in Item 11, the Youth Centre.

Minutes

The minutes of the meeting held on the 24th September 2013 having previously been circulated, were confirmed as a correct record and signed by the Chairman.

C. 13/1730 Ruddington Youth Centre

In view of those present interested in item 11, the proposed closure of the Ruddington Youth Centre, the Chairman, with the agreement of the meeting, invited Mr Ian Whitehead from Nottinghamshire County Council Youth Services to outline the proposal.

Mr Whitehead reported that Youth Service had to make savings of £1.35 million in a budget of £4.4 million. There is a proposal out for consultation part of which is to close Ruddington Youth Centre from 30th September 2014. He will be holding talks with the voluntary sector to see if any youth provision can be retained in Ruddington and with other users of the Centre. When asked if there would be support from the County Council for any community provision of Youth Services he replied that he had been tasked with working towards this.

C. 13/1731 Motion for Adjournment

Resolved that: The Council adjourns to allow the members of the public present to make statements on agenda items.

Nikki Herbisson spoke about the St. Mary's Play Area Project. The Group had held a consultation over the summer with residents and children. 93% were in favour of having facilities on the play area. They have contacted 4 play providers and will be bringing 4 options to Amenities Committee on 3rd December for the Parish Council to consider if they are acceptable in terms of cost etc. Two options would be shortlisted for public consultation with a decision planned for the Group's AGM in February. The Group are applying for funds from various sources. Some of these would like the lease to be in place for the play area before agreeing funding.

Representatives of the Baptist Church asked Mr Whitehead about the process and plans for the Youth Centre. Mr Whitehead said he would be meeting with users and be receptive to ideas for keeping the building going. The consultation would be open until 16/1/2014. The final decision would be made by Nottinghamshire County Council on 27/2/2014.

Councillor Reg Adair expressed his intention to campaign to keep the Youth Centre and Youth Services in Ruddington open. He would like a petition which, in his opinion, would influence the decision.

Committee in Session

C. 13/1732 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

C. 13/1733 Chairman's Announcements

The Chairman reported that he had delivered a flower arrangement to Betty Chaplin on her 90th birthday.

He reported that a number of Ruddington residents had recently received community awards. Jean Greenwood had recently being named as the Police Volunteer of the Year.

At the Rushcliffe Community Awards:

Andy Scott, who has been the Club Secretary for the Ruddington Village Colts Football Club for over 15 years and has been involved with the club for over 20 years, won the "Supporting Children and Young People" category. Russell Jones, who is responsible for the local detachment of the Army Cadet Force in Ruddington, as well as working with the young people on a variety of activities, was shortlisted in this category.

The "Making Communities Safer" award category was won by Jean Greenwood for her voluntary work with the Police.

Miss Ruddington Mums, who created the local "Ruddington Mums" Facebook page, was shortlisted in the "Building Strong Communities" category. Ken Hicks was nominated in this category for his work with the Ruddington Branch of the British Legion.

The Chairman reported that he had visited Grenay for the Armistice Day event. There are two visits from Grenay in prospect for 2014.

C. 13/1734 Communications

There were no communications to be laid before the Council.

C. 13/1735 Questions under Standing Order No. 8

There were no questions under Standing Order No. 8.

C. 13/1736 Development - New Applications

New Applications:

Resolved that: The observations contained in Planning Schedule 709 are adopted.

C. 13/1737 Committee Reports and Minutes

Amenities Committee	8 th October 2013
Environment Committee	15 th October 2013
Finance & Policy Committee	5 th November 2013

Councillor Mrs M Pell referred to draft minute E. 13/965 and reported that she had not agreed to check the progress of the bins with the Clerk. It was agreed to remove this reference from the minutes.

Resolved that: The recommendations contained in the minutes and reports mentioned above, as amended, are adopted.

C. 13/17238 Ruddington Youth Centre (See Minute C. 13/1730)

Councillors discussed the issue of the proposed closure of Ruddington Youth Centre and the possible impact on Ruddington and its young people. It was agreed to oppose the closure and to contact young people to work with them on this. Councillor D J Hall volunteered to lead this and Councillors G Ellison, Mrs M Robinson and M Walsh agreed to work with him. After consultation with the young people the Parish Council would write a formal letter of objection.

Resolved that:

1. Councillor D J Hall will work with Councillors G Ellison, Mrs M Robinson and M Walsh to consult with the young people who use Ruddington Youth Centre, and
2. Following the consultation the Parish Council will write to Nottinghamshire County Council to object.

C. 13/1739 Review of Standing Orders (See minute C. 13/1725)

The revised Standing Orders, Scheme of Delegation and Financial Regulations were proposed by Councillor N J Tegerdine and seconded by Council W A Wood. Under the existing Standing Order 25 (2) the matter stands adjourned without discussion until the next ordinary meeting of the Council

C. 13/1740 RPC Representative on the Village Plan Group
(See minute C. 13/1726)

Councillor P F McGowan reported that he was standing down as a representative of the Parish Council on the Village (Parish) Plan Group

Councillor Miss H Opie was proposed, seconded and agreed to represent the Parish Council on the Village Plan Group.

Councillor Mrs A Auckland gave a report on behalf of the Village Plan Group, which is appended to these minutes.

Resolved that: Councillor Miss H Opie represents the Parish Council on the Village Plan Group.

C. 13/1741 Final Accounts 2012/13 (See Minute C. 13/1701)

The Clerk reported that the external auditor's had reported "On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."

They also reported under 'Other matters not affecting our opinion which we wish to draw to the attention of Ruddington Parish Council for the year ended 31 March 2013' that "The figures brought forward from 11/12 do not agree to the audited 11/12 Annual Return for loan interest/capital repayments and all other payments. The 12/13 figures are correct as the council (*sic*) incorrectly recorded £240 in 11/12 as loan repayments when the council (*sic*) has (*sic*) no borrowings."

Resolved that: The above information is noted.

C. 13/1742 Budget Setting Meeting Reserve Date

The Clerk advised that he had been informed by the National Association of Local Councils that, in light of the date of the Local Government Finance Settlement information on the settlement might not be available in time for setting a precept by the end of January. 11th February had, therefore, been set aside as a 'reserve date' to agree the budget and precept.

Resolved that: The above information is noted.

C. 13/1743 Programme of Meetings 2014/15

A suggested programme of meetings for 2014/15 had previously been circulated to members. This was agreed.

Resolved that: The programme of meetings for 2014/15, attached, is agreed.

C. 13/1744 Schedule of Surgeries 2014/15

A report on Parish Council surgery dates for 2014/15 had previously been circulated to members. The dates were agreed. The councillors attending were revised and agreed.

Resolved that: The schedule of surgery dates for 2014/15, attached, is agreed.

C. 13/1745 Office Closing Dates 2014/15

A report on the planned closing dates for the Parish Council Office for 2014/15 had previously been circulated.

The Office will be closed on statutory Bank Holidays and 24th December 2014 to 1st January 2015 (inclusive).

The information was noted.

C. 13/1746 Parish Council Surgery

Copies of the reports of issues raised at the Parish Council surgery held on 12th October 2013 and 9th November 2013 had previously been circulated to members.

Resolved that:

1. The reports of issues raised, which are appended to these minutes, are noted.
2. Actions are taken as necessary

PCO

C. 13/1747 Reports

Councillor K S Piggott reported that he had laid the wreath on behalf of the Parish Council on Remembrance Sunday.

Councillor Mrs B M Venes reported that she had attended the Nottinghamshire Association of Local Councils AGM on behalf of the Parish Council. She had collected the Certificate of Merit for the Methodist Garden in the Best Kept Village Competition (See minute E. 13/949). This would be given to the Methodist Church.

Councillor Mrs B Breakwell reported that a new Beat Manager had been appointed but that there was no name or start date yet.

Councillor D J Hall reported that he had attended the Rushcliffe Awards Ceremony and Ruddington had been well represented.

Councillor Mrs A Auckland had attended the Rushcliffe Town and Parish Forum on behalf of the Parish Council. There had been a useful report on Village Plans. Councillor P F McGowan had also attended and reported on a report on Emergency Plans. There were issues that the Parish Council would need to consider.

PCO

Borough Councillor Mrs J Greenwood reported that:

- Rushcliffe Borough Council is facing further budget cuts.
- There are changes to social housing allocations policy from 21st November. With a few exceptions for older and disable people only people with assessed need to move (homelessness, overcrowding etc.) will be included on the register.
- A new plan has been drawn up to demolish Leys Court and replace it with 12 two bedroom houses and 4 three bedroom houses.
- Rushcliffe Borough Council are considering the future of Leisure Centres in West Bridgford with the possibility of fewer facilities at Boundary Road and more at the Arena.
- The Borough Councillors are concerned at the proposed closure of Ruddington Youth Centre.

C. 13/1748 Exclusion of Press and Public

Resolved that: In view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

C. 13/1749 St. Mary's Play Area Lease (See Minute C. 13/1661)

The Clerk reported that, to assist the Action Group to raise funds from some grant providers, it would be helpful to have the lease in place. A clause would be inserted so that the lease would only come into effect when play equipment is installed. Discussions with Rushcliffe Borough Council were going well. It was agreed that, when ready, the lease could be signed subject to agreement by Councillors G Ellison, D J Hall and P M McGowan.

Resolved that:

1. The lease for St. Mary's Play Area shall include a clause so that the lease will only come into effect when play equipment is installed.
2. Signing the lease can is subject to agreement by Councillors G Ellison, D J Hall and P F McGowan.

The meeting closed at 8.50 p.m.

Chairman

Programme of Meetings 2014/15

2014

DATE (Tuesday)		Proposed Meeting
6/5		
13/5		Parish Council - Annual Meeting
20/5		
27/5	Half Term /Bank Hol	Amenities Committee
3/6		
10/6		Environment and Policy Committee
17/6		
24/6		Parish Council
1/7		
8/7		Amenities Committee
15/7		
22/7		Environment and Policy Committee
29/7	School hols	
5/8	School hols	Planning*
12/8	School hols	
19/8	School hols	Planning*
26/8	Bank Hol	
2/9	School hols	
9/9		Parish Council (B)
16/9		
23/9		Amenities Committee (B)
30/9		
7/10		Environment and Policy Committee (B)
14/10		
21/10	Half Term	Parish Council
28/10		
4/11		Amenities Committee
11/11		
18/11		Environment and Policy Committee
25/11		
2/12		Parish Council
9/12		
16/12		Amenities Committee (B)
23/12	School hols	
30/12	School hols	

2015

DATE (Tuesday)		Proposed Meeting
6/1		
13/1		Environment and Policy Committee (B)
20/1		
27/1		Parish Council (B)
3/2		
10/2		Amenities Committee
17/2	Half Term	
24/2		Environment and Policy Committee
3/3		
10/3		Parish Council
17/3		
24/3		Amenities Committee
31/3		
7/4	Bank Hol Tuesday	
14/4	Easter Hol	Planning*
21/4		Annual Parish Meeting
28/4	Easter Hol	Environment and Policy Committee
5/5		
12/5		Parish Council - Annual Meeting

(B) = Budget Meeting

*To be held if required.

Parish Council Surgery Dates 2014/15.

DATE	COUNTY COUNCILLOR	BOROUGH COUNCILLOR	PARISH COUNCILLORS
2014			
14th June	Reg Adair		Helen Opie
12th July	Reg Adair		Annette Auckland
August	No Surgery		
13th September	Reg Adair		Surinder Kaur Samra
11th October	Reg Adair		Martin Walsh
8th November	Reg Adair		Marilyn Robinson
December	No Surgery		
2015			
10th January	Reg Adair		Marion Pell
14th February	Reg Adair		Allen Wood
14th March	Reg Adair		Peter McGowan
11th April	Reg Adair		Barbarba Breakwell
9th May	Reg Adair		David Hall

REPORT TO THE PARISH COUNCIL – 19th November 2013

First Meeting of the Ruddington Village Plan Steering Group

The first meeting of this group took place on Tuesday 12th November at St Peter's Rooms, with 9 members, along with the Chairman of the Parish Council and a representative from RCAN. The group firstly agreed to accept that Peter McGowan stands down and agreed to have Helen Opie as the third Parish Council representative subject to the Parish Council's agreement.

The group then elected the following posts:

Chairman – Alison Ritchie

Secretary – Linda Cooke and

Project Manager – Helen Opie.

A considerable amount of work was covered in the this initial meeting including outlines for the type of consultation that would be appropriate, identifying help that might be needed and where it might be obtained, potential partners and interested parties, and discussing funding sources.

The group also agreed a title for the plan which is the '**Ruddington Village Plan**' and a mission statement as follows: '***The Ruddington Village Plan Steering Group will be consulting with the community to produce a plan which will present your views for Ruddington's future.***'

Since the meeting, the Clerk to the Council has agreed to set up an email address for members of the public to contact the group without affecting the day to day operations of the Parish Council Office and will prepare a page on the Parish Council website to publish developments and news.

The next meeting will take place after the Christmas / New Year festivities and will discuss in more detail the content of the consultation / questionnaire document.

Council Surgery

12th October 2013

In attendance: Cllr. Barbara Venes - Ruddington Parish Council,
Cllr. Jean Greenwood - Rushcliffe Borough Council,
Cllr. Reg Adair - Notts. County Council

- Bunny Resident:

1. Complaining about parking in the village. When she comes to shop. Bikes on pavement - danger to pedestrians.

George Lyons:

1. County Park – need new sign. Reg Adair to deal.

Council Surgery

9th November 2013

In attendance: Cllr. Barbara Venes - Ruddington Parish Council,
Cllr. Nigel Boughton-Smith - Rushcliffe Borough Council,
Cllr. Reg Adair - Notts. County Council

Christine Saxby

Tree Elms Park, opposite Wesley Way. Possibly cherry tree. Branches too low. Please remove low branches. **RPC to action.**

John Scoles 23 Ling Crescent

Lives in Metropolitan flat. Asked for them to see kitchen. Implementation April 2014. Loft insulation not high priority. Advised of RBC Green Deal.

Nicky Parkinson 1 Vicarage Lane

Concerned about parking in the village. Worried about new parking restrictions being introduced by County Council. Wanted to know about residents parking permits. **RPC to provide info on residents parking schemes.**

David Hall Brookside Road

Pine needles on Clifton Road and leaves on Dutton's Hill not being cleaned. **Nigel Boughton-Smith to deal.**

George Lyon The Avenue, Country Park

Sign on Country Park still not fixed. **Reg Adair to deal.**

Margaret Smith

Lights in Village Hall. 7 or 8 not working. Badminton cannot see to play. Need a better service since now pay increased fees. **RPC to action.**

David Hollingworth

Leaves on back wall of Green. Need raking up, dangerous for walkers. **RPC to action.**

BT to be informed about hedge on Carter Avenue.

Leaves in centre of village. **Nigel Boughton-Smith to deal.**