

RUDDINGTON PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD AT ST. PETER'S ROOMS ON TUESDAY 11th MAY 2010 AT 7.30PM

Membership

Councillors	A	J.V. Norton	Chairman
		Mrs. B. Venes	Vice-Chairman
		D. Bakewell	
		Mrs. B. Breakwell	
		Miss S.A. Chambers	
		Mrs. M.G. Grice	
		D.J. Hall	
		Mrs. S. Kaur Samra	
		P. Lyons Lewis	
		P.F. McGowan	
		K.S. Piggott	
	A	N.J. Tegerdine	
		M. Walsh	
		D.E.G. Williams	
		W.A. Wood	
	A	Mrs. M. Woodhead	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

In the absence of the Chairman the Vice-Chairman took the Chair.

ALSO IN ATTENDANCE

Mrs. J.A. Goodbody	Clerk to the Council
Mrs. L.M. Cooke	Deputy Clerk
1 member of the public	

C. 10/1315 APPOINTMENT OF CHAIRMAN

It was proposed by Councillor W.A. Wood and seconded by Councillor K.S. Piggott that Councillor J.V. Norton be elected Chairman of the Council for the ensuing year.

RESOLVED:

That Councillor J.V. Norton be appointed Chairman of the Council for the ensuing year.

Councillor J.V. Norton had tendered his apologies for the meeting and therefore the Declaration of Acceptance of Office will be signed at a later date.

JG/JN

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J.V. Norton, N.J. Tegerdine and Mrs. M. Woodhead.

C. 10/1316 DECLARATION OF MEMBERS' INTERESTS

Councillor Mrs. B.M. Venes advised Members that she will be serving on the Borough Council's Development Control Committee when a final decision is taken on planning applications.

C. 10/1317 APPOINTMENT OF VICE-CHAIRMAN

It was proposed by Councillor D.J. Hall and seconded by Councillor P.F. McGowan that Councillor Mrs. B.M. Venes be elected Vice-Chairman of the Council for the ensuing year.

RESOLVED:

That Councillor Mrs. B.M. Venes be appointed Vice-Chairman of the Council for the ensuing year.

The Declaration of Acceptance of Office was subsequently signed by the Vice-Chairman.

C. 10/1318 APPOINTMENT OF MEMBERS TO THE AMENITIES COMMITTEE AND ENVIRONMENT & COMMUNITY COMMITTEE

RESOLVED:

That Members be appointed to Standing Committees as set out below:-

Amenities Committee

Councillors Miss S.A. Chambers
D.J. Hall
P. Lyons Lewis
J.V. Norton
P.F. McGowan
K.S. Piggott
Mrs. B.M. Venes
M. Walsh

Environment & Community Committee

Councillors D. Bakewell
Mrs. B. Breakwell
Mrs. M.G. Grice
Mrs. S. Kaur Samra
N.J. Tegerdine
D.E.G. Williams
W.A. Wood
Mrs. M. Woodhead

THE COUNCIL ADJOURNED TO ALLOW THE AMENITIES COMMITTEE AND THE ENVIRONMENT & COMMUNITY COMMITTEE TO MEET IN ORDER TO APPOINT THEIR CHAIRMAN, VICE-CHAIRMAN AND A REPRESENTATIVE TO BE APPOINTED TO THE FINANCE & POLICY COMMITTEE

COUNCIL IN SESSION

The Clerk reported that Councillor D.J. Hall had been appointed Chairman and Councillor K.S. Piggott had been appointed Vice-Chairman of the Amenities Committee. Councillor P.F. McGowan had been appointed as the additional Member from the Committee to serve on the Finance & Policy Committee.

The Deputy Clerk reported that Councillor N.J. Tegerdine had been appointed Chairman and Councillor W.A. Wood had been appointed Vice-Chairman of the Environment & Community Committee. Councillor Mrs. B. Breakwell had been appointed as the additional Member from the Committee to serve on the Finance & Policy Committee.

RESOLVED:

That the appointments of Chairman and Vice-Chairman of the Amenities Committee and Environment & Community Committee, as stated, be confirmed.

The Declaration of Acceptance of Office was subsequently signed by the Chairman and Vice-Chairman of the Amenities Committee and the Vice-Chairman of the Environment & Community Committee.

Councillor N.J. Tegerdine had tendered his apologies for the meeting and therefore the Declaration of Acceptance of Office will be signed at a later date.

JG/NT

C. 10/1319 APPOINTMENT OF MEMBERS TO THE FINANCE AND POLICY COMMITTEE

RESOLVED:

That the following Members be appointed to the Finance and Policy Committee:-

Councillors Mrs. B. Breakwell
D.J. Hall
P.F. McGowan
J.V. Norton
K.S. Piggott
N.J. Tegerdine
Mrs. B.M. Venes
W.A. Wood

THE COUNCIL ADJOURNED TO ALLOW THE FINANCE AND POLICY COMMITTEE TO MEET IN ORDER TO APPOINT THE CHAIRMAN AND VICE-CHAIRMAN

COUNCIL IN SESSION

The Clerk reported that Councillor P.F. McGowan had been appointed Chairman and Councillor K.S. Piggott had been appointed Vice-Chairman of the Finance and Policy Committee.

RESOLVED:

That the appointment of Chairman and Vice-Chairman of the Finance and Policy Committee, as stated, be confirmed.

The Declaration of Acceptance of Office was subsequently signed by the Chairman and Vice-Chairman of the Finance and Policy Committee.

C. 10/1320 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Ruddington Local History & Amenity Society

Councillor P.F. McGowan proposed and Councillor Miss S.A. Chambers seconded that Councillor Mrs. M. Woodhead be appointed as the Parish Council's representative on the Ruddington Local History & Amenity Society.

RESOLVED:

That Councillor Mrs. M. Woodhead be appointed as the Parish Council's representative on Ruddington Local History & Amenity Society.

Allotments Working Group

Councillor D.J. Hall proposed and Councillor K.S. Piggott seconded that Councillor Mrs. B.M. Venes be appointed as the Parish Council's representative on the Allotments Working Group.

RESOLVED:

That Councillor Mrs. B.M. Venes be appointed as the Parish Council's representative on the Allotments Working Group.

MINUTES

Councillor M. Walsh pointed out that he had been in attendance at the meeting held on 24th March 2010 but had been omitted from the attendance list. It was also pointed out that on Page 4 of the Minutes Councillor D.J. Hall's surname had been omitted in the last paragraph. The Clerk advised that she would amend the relevant pages of the

Minutes in order that the official copy is correct. Members noted the above information.

The Minutes of the meeting held on 24th March 2010, having been previously circulated, were confirmed and signed by the Vice-Chairman subject to the above amendments being made to the attendance list.

C. 10/1321 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

C. 10/1322 CHAIRMAN'S ANNOUNCEMENTS

Bereavement

The Vice-Chairman announced that sadly she had to report the sudden death of Enid Scarrott, the wife of former Parish Council Clerk Wes Scarrott, on Sunday 9th May 2010. The Clerk had sent a card to Mr. Scarrott expressing the Parish Council's condolences.

The Vice-Chairman advised that the funeral arrangements are not yet known but the Clerk will advise those Members who may wish to attend once details are available.

Golden Wedding Anniversary

The Vice-Chairman reported that the Clerk had delivered a planted arrangement to Mr. & Mrs. John Sharpe of Fairham Close on Friday 16th April 2010 on the occasion of their Golden Wedding Anniversary. Members were advised that John Sharpe had been a Parish Councillor from 1999 to 2004, at which time he had resigned due to ill-health.

C. 10/1323 COMMUNICATIONS

Village Newsletter

The Clerk advised that following the publication of the article in respect of HGVs in the May edition of the Village Newsletter, a response had been received from the Transport Manager at The Hardstaff Group. The letter has been published on the Village Website and a copy is appended to these Minutes for information.

JG

C. 10/1324 QUESTIONS UNDER STANDING ORDER NO. 8

There were no questions raised under Standing Order No. 8.

C. 10/1325 MOTION FOR ADJOURNMENT

RESOLVED:

That the Council adjourn to allow the member of the public present to make statements on Agenda Items.

During the adjournment David Hollingworth pointed out that one of the seats which had been temporarily re-instated on The Green appeared to be located in a 'strange' position. The Clerk advised that the Parish Council is aware of this but agreed to leave the seat where it is. She pointed out that the temporary positions for the seats had been agreed with the Architect of the Medical Centre Project but when the workmen installed the seats they seemed to think that the best 'view' for one of the seats was watching the traffic!

COUNCIL IN SESSION

C. 10/1326 DEVELOPMENT

New Applications

RESOLVED:

That the observations contained in Planning Schedule 623 be adopted.

Planning Appeal: 10 Landmere Lane – Single storey front extensions to form glazed link and garage; alterations to levels and landscaping

Councillor Mrs. S. Kaur Samra declared an interest in this item and took no part in the discussions.

Copies of the Notice of Appeal in respect of the above application, which had been refused by Rushcliffe Borough Council, had previously been circulated to Members. The Clerk reminded Members of the reasons why the Borough Council had refused permission for this development.

Members were advised that the Parish Council had **objected** to the original application for the following reasons:-

The proposal will have an adverse effect on the neighbouring property and protrudes outside the building line of properties on Landmere Lane. This is a further extension on this plot, which lies within the Green Belt.

RESOLVED:

That the Planning Inspectorate be advised that the Parish Council strongly supports Rushcliffe Borough Council in refusing permission for this development.

Planning Application 10/00210/FUL – 5 Elms Gardens

Copies of Minute No. E. 10/719 had previously been circulated to Members. It was noted that the Parish Council had not been aware of the above planning application until a Decision Notice had been received. The Clerk had telephoned Development Control who had advised that the papers must have gone missing in the post.

JG

Following the Environment & Community Meeting a letter had been sent to Development Control in order to ascertain whether they had any knowledge of why the application had not been received. A response has been received from Mrs. Irena Paxton which states that she "has made enquiries and it seems that the administrative assistant who deals with applications in the West area of the Borough failed to notify the Parish. I sincerely apologise for the oversight and I will review our procedures to make sure that an error of this type does not occur again. To the best of my knowledge, this is the first time that a mistake of this sort has been made but this does not excuse the oversight".

The Clerk advised that copies of the relevant documents had now been received for the records.

RESOLVED:

That the above information be noted.

Ruddington No. 2 Tree Preservation Order 2009

Copies of correspondence, together with the relevant documentation, had previously been circulated to Members.

The Tree Preservation Order is in respect of trees located close to the boundary of 218 and 224 Loughborough Road and which have been the subject of discussion in relation to a recent planning application.

RESOLVED:

That the information be noted.

C. 10/1327 CHAIRMAN'S ALLOWANCE

Members were reminded that the sum of £600 has been budgeted for the Chairman's Allowance for the current year and this will be paid in accordance with the agreed arrangements. The Clerk advised that the sum of £383.96 had been spent from the Chairman's Allowance during the year 2009/2010.

It was proposed by Councillor P.F. McGowan and seconded by Councillor K.S. Piggott that the Chairman's Allowance for the coming year be as per the budget i.e. £600. Members unanimously agreed to the proposal.

RESOLVED:

That the Chairman's Allowance for 2010/2011 be £600.

C. 10/1328 COMMITTEE MINUTES

It was pointed out that the word 'advised' required removing from the Declaration of Member's Interests paragraph following the words 'Councillor J.V. Norton'. The Clerk advised that a new front sheet would be produced for the official copies of the Minutes.

Subject to the above amendment, the Minutes and Reports as set out below were presented and motions made for approval and adoption:

Amenities Committee	13 April 2010
Environment & Community Committee	20 April 2010
Finance & Policy Committee	27 April 2010

RESOLVED:

That the recommendations contained in the aforementioned Minutes and Reports be adopted.

C. 10/1329 GRACE THEODORA WAYTE CHARITY (Vide Minute C.10/304)

Copies of an email from The Charity Commission dated 19th April 2010 had previously been circulated to Members.

The email advised that the above Charity had been removed from the Register of Charities with effect from 19th April 2010.

The Clerk and Deputy Clerk were thanked for the manner in which they had presented full and relevant documentation to The Charity Commission in order for the dissolution of the Grace Theodora Wayte Charity to take place without any undue delay.

RESOLVED:

That the above information be noted.

C. 10/1330 RUDDINGTON MEDICAL CENTRE (Vide Minute)

Copies of a memo from John Hallatt, the Architect acting on behalf of Ruddington Medical Centre, together with details of items raised at the working group meeting held on 27th April 2010, had previously been circulated to Members. Copies of both documents are appended to these Minutes.

RESOLVED:

That the above information be noted.

C. 10/1331 ANNUAL AUDIT

Copies of the Notice of the Annual Audit for the year ending 31st March 2010 had previously been circulated to Members.

The Clerk reported that the Internal Auditor had visited in March and conducted an interim Audit of the accounts and would be returning on 14th June 2010 to conclude the Internal Audit.

The Clerk advised Members that the Final Accounts for the year ending 31st March 2010 will be submitted for approval at the Parish Council Meeting scheduled to take place on 29th June 2010.

The Clerk pointed out that, for the third year in succession, Ruddington Parish Council had been selected as part of the 5% of local councils for a more detailed (intermediate) audit.

RESOLVED:

That the above information be noted.

C. 10/1332 COMMUNITY EMERGENCY PLAN TEMPLATE AND GUIDANCE

Copies of correspondence from Nottinghamshire County Council, together with Guidance on Preparing for an emergency in the community had previously been circulated to Members.

The Clerk advised that in addition to the above, she had received a 1GB memory stick which hosts an interactive PDF version of the template for easy updating of the plan, prior to submission to the County's Emergency Planning Team.

Members were advised that a Town and Parish Council Forum Event is to take place on 25th May 2010 at the Civic Centre on the topic of producing an Emergency Plan and details of this were circulated to Members at the meeting.

Members agreed to appoint a Working Group to put together a Community Emergency Plan for Ruddington and it was suggested that it could prove beneficial if two members of the working group attend the Forum Event on 25th May 2010.

The following Councillors agreed to be included in the Working Group:-

Councillors	Miss S.A. Chambers	
	P.F. McGowan	(will attend Forum)
	K.S. Piggott	
	Mrs. B.M. Venes	(will attend Forum)

RESOLVED:

1. That the information be noted.
2. That a working group consisting of the above Councillors be set up to formulate the Community Emergency Plan for Ruddington.
3. That Councillors P.F. McGowan and Mrs. B.M. Venes attend the Town & Parish Council Forum Event on 25th May 2010.

PM/BV

C. 10/1333 SMALL SIDED FOOTBALL COMPETITION

Copies of a letter from Ruddington Village Colts F.C. seeking permission to stage the annual small sided football competition on Saturday 5th June 2010 at Jubilee Field had previously been circulated to Members.

RESOLVED:

1. That permission be granted for Ruddington Village Colts FC to stage the annual small sided football competition on 5th June 2010.
2. That no charge be made for this event.

C. 10/1334 PARISH FORUM HELD ON 1st APRIL 2010

Members were reminded that Parish Councillors had been invited to attend a Parish Forum – Core Strategy event on 1st April 2010. During this event Officers from the Planning Policy Team had arranged a workshop session for Councillors to get involved in the current consultation drive. Councillors were asked to, in groups, comment on the impacts development may have on a designated area. Copies of the notes which were taken within the groups during the workshop session had previously been circulated to Members for information.

Councillor Mrs. B.M. Venes reported that attendees at the Forum were split into groups depending on where proposed development would be taking place. There were two groups covering the proposed developments at Clifton. Infrastructure was not mentioned in the documents under discussion, despite the fact the NCC had acknowledged that any development would have an impact on future congestion in both Gotham and Ruddington.

RESOLVED:

That the above information be noted.

C. 10/1335 ST. PETER'S ROOMS

Copies of correspondence from the Manager of Woodley House had previously been circulated to Members.

The Deputy Clerk advised Members that the Manager was organising a social/disco on a monthly basis for her service users and had booked St. Peter's Rooms for the last Friday of the month for the next 12 months. The charge for this hire is £20 per hour and would therefore equate to £100 per evening. The Manager had written to ask whether the Parish Council would consider reducing this rate?

Members discussed this matter at some length and agreed that it would set a precedent if the request was acceded to. However, it was suggested that, subject to all 9 of the pre-booked events actually taking place during the current financial year 2010/2011, a grant be given to Woodley House in March 2011 towards the cost of hiring the venue over the previous months.

RESOLVED:

That the Council, in accordance with its powers under Sections 137 and 139 of the Local Government Act of 1972, should incur the

following expenditure which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them commensurate with this expenditure:

Woodley House	£250.00
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payable in March 2011, provided that the 9 pre-booked events have taken place during 2010/2011.

C. 10/1336 REPORTS

Borough Councillors

Councillor P.F. McGowan advised that his Mayoral year was drawing to a close and the final event he would be attending in his capacity as Mayor of Rushcliffe would be to visit the Medical Centre Project on Church Street.

On Friday 7th May the Mayor and Mayoress of Rushcliffe had attended the unveiling of the Victoria Cross memorial at Nottingham Castle. The Memorial commemorates the 20 recipients of the Victoria Cross who came from the County. It is interesting to note that 4 of the recipients actually came from the Borough of Rushcliffe, and of course Francis Wheatley came from Ruddington. A total of £27,000 had been raised towards the cost of the memorial.

Councillor P.F. McGowan had also visited an army unit at Melton Mowbray where dogs are trained to search out weapons etc. prior to going into services in areas such as Afghanistan.

Councillor K.S. Piggott, on behalf of Members, expressed the Council's congratulations to Councillor P.F. McGowan on a successful year as Mayor of Rushcliffe.

Councillor Mrs. B.M. Venes reported that she had attended the following events:-

- The unveiling of the Victoria Cross Memorial on 7th May 2010
- The Parish Conference held on 20th April 2010 at which she had spoken with the Chairman of Notts. County Council, who had assured her that the increased programme of activities for the youth of the village taking place at the Youth & Community Centre on The Green will continue.

Parish Council Surgeries – 10th April 2010 & 8th May 2010

The Clerk apologised to Members for missing the item in respect of reports from Parish Council Surgeries off the Agenda.

The Clerk, together with Councillor Mrs. B.M. Venes reported on the following surgeries:-

10th April 2010 – County Councillor Reg Adair; Parish Councillors Mrs. B. Breakwell and Miss S.A. Chambers

1. Mrs. C. Bowles of Dunblane Road – re communal fence at block 19-24 Dunblane Road – reported in June 2009 to Spirita – no action taken – could we please ask Spirita to action repair/ replacement. Also Leys Road pavement in need of repair or resurfacing. **County Councillor Reg Adair dealing with these.**
2. Ian Wilbraham of Ashworth Avenue – rear of Nos 56/67 Gate Damage; Centre light in passageway not working (reported a year ago); problem with drains at junction Ashworth Avenue/Packman Drive. **County Councillor Reg Adair dealing with these.**
3. John Gunn of Clifton Road – dog fouling; when will roadworks be completed. **Advised mid-May.**
4. Peter Woodhead of Musters Road – pavement requires resurfacing on the west side of Asher Lane. **Noted.**
5. Mr. & Mrs. Holt of Clifton Road – when will roadworks be completed; HGV issues (British Gypsum/Malcolm Booker); speeding traffic – very concerned – could we have speed bumps. **Advised roadworks will be completed by mid-May; British Gypsum have a depot in the area and can use this road; No to speed bumps, but advised that inter-active speed signs are to be erected on both Clifton Road and Wilford Road.**

8th May 2010 – County Councillor Reg Adair; Borough/Parish Councillor Mrs. B.M. Venes; Parish Councillor D.J. Hall

1. Ian Wilbraham of Ashworth Avenue – chasing up reports made in April.
2. Mr. Lowe of Musters Road – has appealed to Valuation Office regarding his Council Tax Banding as his neighbour did so and had his reduced. Mr. Lowe's appeal was refused and he is therefore appealing to the Ombudsman.
3. J. Adridge of Elms Gardens – various concerns regarding The Green – eg The Green dug up; dogs behind temporary medical centre; signs needed re dog fouling; police were not notified about temporary building; electricity supply was off for half a day which affected working from home; graffiti on Community Centre Wall. **Noted**
4. Dave Roper of Asher Lane – need improvements to road. **Noted**

Public Transport – Musters Road

Councillor Mrs. B. Breakwell advised that she had recently contacted both Trent Barton and Notts. County Council regarding the sudden change in both route and direction of travel of the Ruddington Connection bus along Musters Road. This change has rendered the recently installed raised kerbs and information signs at bus stops obsolete, as the buses now stop on the opposite side of the road.

When questioned as to whether any consultation had taken place prior to the change of route, Trent Barton had responded that the route is their responsibility, whereas the roads and pavements are the County Council's responsibility.

The following reply was received from Dave Watson, Nottinghamshire Transport Services, Communities Department, at Nottinghamshire County Council:-

“Thank you for your correspondence with ourselves regarding the unfortunate situation that has arisen in your locality. Can I start by saying there is nobody who is more disappointed by the whole situation than myself.

Over the past two years to improve facilities the bus operators and ourselves have invested to provide brand new buses, regular bus services, new bus stop poles which include information provision for every service, real time information, solar powered lighting, sms information and easy access raised kerbs.

All of this has been introduced as part of a partnership between the County Council and the two main commercial bus companies in an attempt to make Ruddington a flagship corridor and put down a footprint for the rest of the county. The work we have carried out has been in conjunction with our own highways departments improvements to Wilford Road and Clifton Road and a number of officers (including myself) have invested a lot of time and effort to get to the point where we are now.

So there was a huge sense of disappointment that we found out about Trent Barton's decision to re-route their service. This decision was passed on to ourselves 4 weeks after we had installed the final raised kerb. We have made our opinions known to Trent Barton and expressed that this decision goes against the partnership working we have tried to promote throughout this whole process.

As a commercial bus operator they are within their rights to change the route of their service when they feel it is commercially necessary and this decision is purely a commercial decision. As such decisions are occasionally revoked after being in operation for a few months we have put temporary measures in place before we look to invest further.

I hope I have explained the situation to you and that I have managed to express how disappointed the County Council is in what has happened”.

Members noted the above information and thanked Councillor Mrs. B. Breakwell for taking this matter up with the appropriate authorities.

The meeting closed at 9.06 pm

Chairman