

RUDDINGTON PARISH COUNCIL

**Draft Minutes of the Amenities Committee meeting**

Held at St Peter's Rooms on Wednesday 1st November 2017 at 7.30 p.m.

**Membership**

|   |                |               |
|---|----------------|---------------|
|   | D J Hall       | Chairman      |
|   | J Noble        | Vice Chairman |
|   | Mrs A Auckland |               |
| A | R Crinage      |               |
| A | Mrs J Reedman  |               |
|   | M Pinks        |               |
|   | Mrs M Robinson |               |
|   | W A Wood       |               |

Action

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

|                        |       |
|------------------------|-------|
| C Dorans               | Clerk |
| 2 member of the public |       |

A. 17/11/01 Apologies for Absence

R Crinage & Mrs J Reedman – Councillor Training Course

A. 17/11/02 Declaration of Member's Interests and Dispensations for non-participation

Cllr Noble declared an interest in Item 10

A. 17/11/03 Minutes

The minutes of the meeting held on 26th June 2017, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

A. 17/11/04 Action Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

Cllr Mrs M Robinson queried the progress regarding the scale of charges (A. 16/12/07)

Cllr M Pinks queried the progress on the litter bin (A. 17/07/12)

A. 17/11/05 Motion for Adjournment

Mrs B Venes spoke on Item 7

**Committee in Session**

A. 17/11/06 Development

New Applications

**Resolved that:** The observations contained in Planning Schedule 801 are adopted.

A. 17/11/07 Elms Park – Sale and Consumption of Alcohol

A report was taken to Amenities Committee 26<sup>th</sup> July 2017 (minute no A.17/07/06 refers) to discuss the request by the Ruddington Cricket Club to sell alcohol at Elms Park pavilion during cricket matches to help raise funds for the club. The sale and consumption of alcohol is still prohibited although other aspects of the covenant are no longer upheld.

It was resolved that a letter is sent to Mr Carter's relatives inviting their views on the sale and consumption of alcohol at Elms Park and if no objection, consult with the residents surrounding Elms Park.

Mr Carter's relatives responded that they did not object to the proposal therefore a letter was sent to the residents surrounding Elms Park. A total of 128 letters were delivered to residents surrounding Elms Park asking for their views on whether the sale and consumption of alcohol should be permitted. 34 responses were received, 15 objections and 12 no objections and 7 where although there was no objection in principle, areas of concern were raised and in certain circumstances requests that restrictions should be imposed if a liquor licence was granted. It is worth noting that the Parish Council would be unable to apply restrictions requested by the non-objectors, which would most probably change their view if aware.

**Resolved that:** The matter be referred to Parish Council for a decision

PCO

A. 17/11/08 Children, Teenager & Young Adult Parties

Historically there have been incidences of damage within the Parish Council's premises when parties have been held which celebrate birthdays between the ages of 12 – 21. As a result rooms have not been hired out for birthdays falling within this age range for some time. Increasingly, the Parish Council staff have been receiving enquiries regarding hiring the facilities for parties for people within these age ranges and it is difficult to justify refusal in the absence of a Council policy.

**Resolved that:** The Parish Council hires its premises to a wider age range than at present. A returnable deposit of £100.00 should be requested for the age range of 12 – 21 to cover the cost of any breakages or damage. A temporary event licence should not be

permitted for parties for teenage parties less than 18 years of age.

#### A. 17/11/ 09 Church Street Car Park

The entrance to the car park is clearly marked 'entrance only' and there is currently a warning 'no exit' sign visible from inside the car park towards the entrance. However on several occasions it has been observed that vehicles exit via the car park entrance. This has the potential to cause an accident.

In addition vehicles frequently park in the disabled car park places not displaying a valid blue badge sticker in their vehicle.

It is proposed that a large 'No Exit' sign is erected on the path by the Co-operative Store, attached to two galvanised posts facing back into the car park entrance from Church Street. The estimated cost for the sign and posts would be £128.00 excluding VAT and £500 excluding VAT for the groundworks.

The existing 'no exit' on the opposite side near to the entrance of the car park would remain.

Two signs would be placed in the car park which would be sited on the Co-operative wall and on the wall by the recycling area to advise motorists to park responsibly, vehicles that are prohibited and a reminder that only blue badge holders should park in the designated disabled parking bays. The cost of these signs would be £70.00 excluding VAT.

The costs can be met from the repair and renewals budget for car parks signage and resurfacing.

**Resolved that:** The purchase, siting and erection of a large 'No Exit' sign be approved on the path by the Co-operative store at a cost of £628 excluding VAT as well as the purchase and erection of two further information signs sited within the car park at a cost of £70 excluding VAT.

PCO

#### A. 17/11/10 Charges for Hire of Sellors' Field

After an event held on 20<sup>th</sup> August 2016 it was resolved at Parish Council that appropriate charge rates and conditions would be set for future bookings on Sellors' Field (minute reference C. 16/06/12).

The charges proposed were £125.00 including VAT per day for local businesses and £149.30 including VAT per day for businesses outside of Ruddington. The charge for electricity, if required, would be £30 per day. A deposit of £500 would be required and returned subject to all of the conditions being met.

An alternative charging structure was proposed of £150.00 including VAT for local businesses and £179.16 including VAT for businesses outside of Ruddington.

It was resolved that a report was brought back to Amenities Committee

with comparisons from other parish council charges for hire of fields for events to determine appropriate charges for Sellors' Field.

A benchmarking exercise was performed but the results have been a little inconclusive. It has, however, demonstrated that our current charges for the daily rates are already at the top end compared with other councils.

**Resolved that:** The charges for the current financial year are set at £125.00 per day including VAT for local businesses and £149.30 per day including VAT for businesses based outside of Ruddington. The charge for electricity, if required, will be £30 per day. A deposit of £500 will be required and returned subject to all of the conditions being met. The charges will then be increased by inflation each year.

#### A. 17/11/11 Replacement of Play Area Gate on Sellors' Field

The play area had a gate that was installed as part of the improvements to the Sellors' Field play area in October 2015. However the gate has been damaged due to vandalism. The gate has been removed and a replacement is required to prevent dogs entering the play area.

To meet current play area standards, the gate should have a hydraulic self-closing hinge to comply with BS EN 1176 for playground equipment, the hydraulic unit should be fully shielded to prevent vandalism and have an anti - trap mechanism. 2 quotations have been received for a replacement gate.

**Resolved that:** A self-closing gate should be ordered from Easy-Gate and installed at a cost of £1100 excluding VAT

PCO

#### A. 17/11/12 Reports on Amenities matters only

Cllr J Noble reported that the application for the road closure for the Christmas Fayre had been submitted

Cllr Mrs M Robinson reported that 15 stalls have been booked which includes food and other outlets. Plans will be prepared for the siting of the stalls after the closing date.

Meeting closed at 8.14 p.m.

Committee Chairman