

# RUDDINGTON PARISH COUNCIL

## Minutes of the Parish Council Meeting

Held at St Peter's Rooms on Tuesday 27<sup>th</sup> June 2017 at 7.30 p.m.

### Membership

#### Councillors

W A Wood  
K S Piggott  
Mrs A Auckland  
R Crinage  
A G Ellison  
D J Hall  
A J Hawson  
Mrs S Kaur Samra  
A S Kirby  
Mrs Y Lishman  
J Noble  
Mrs M Pell  
M Pinks  
P Reedman  
Mrs M Robinson

Chairman  
Vice-Chairman

Action

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

### Also in Attendance

C Dorans  
J Greenwood  
2 members of the public

Clerk to the Council  
Borough Councillor

### C. 17/06/01 Apologies for Absence

Apologies for absence were received from Councillors:

G Ellison (holiday),  
J Hawson (family)  
S Kirby (work),

### C. 17/06/02 Declaration of Interests

Councillor J Noble declared an interest in Item 12, Councillor Hall declared an interest in planning application 17/01330 & Councillor Mrs M Robinson declared an interest in planning application 17/01182

### C. 17/06/03 Minutes of the Previous Meeting

The minutes of the meetings held on 9<sup>th</sup> May 2017 having previously been circulated, were confirmed as a correct record and signed by the Chairman.

### C. 17/06/04 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

C. 17/06/05 Motion for Adjournment

**Resolved that:** The Council adjourns to allow the members of the public present to make statements on agenda items.

No members of the public wished to make a statement.

Committee in Session

C. 17/06/06 Development - New Applications

**Resolved that:** The observations contained in Planning Schedule 793 are adopted.

C. 17/06/07 Resolutions of Committee

The resolutions of the committees listed below were presented:

Amenities Committee	24 <sup>th</sup> May 2017
Environment & Policy Committee	13 <sup>th</sup> June 2017

**Resolved that:** The resolutions of the above committees are noted.

C. 17/06/08 Questions under Standing Order No. 26

There were no questions raised under Standing Order No. 26.

C. 17/06/09 Annual Governance Statement

The Annual Governance statement Section 1 of the Annual Return for Local Councils is required to be approved by Parish Council.

The Parish Council has to ensure that there is a sound system of internal control, including the preparation of the accounting statements. There are a number of assertions that are listed which have to be approved

**Resolved that:**

The Annual Governance statement for 2016/17 Section 1 of the Annual Return is approved.

C. 17/06/10 Final Accounts

The Internal Auditor's Annual Report, the Final Accounts Report, Section 2 of the Annual Return & the Schedules of Payment for January 2017, February 2017 & March 2017 as previously circulated to Councillors were presented.

**Resolved that:**

- a) The Internal Auditor's Annual report is noted;
- b) The detailed final accounts for 2016-2017 are accepted;
- c) Section 2 of the Annual Return for the year ended 31 March 2017 is approved and signed by the Clerk and the Chairman of the Parish Council.
- d) The schedules of payments from January 2017 – March 2017 are noted
- e) A budget training session is to be organised for all interested Councillors
- f) Clerk to assess the 'Value for Money' of the services the Parish Council provides

PCO

PCO

C. 17/06/11 Code of Conduct Review

The Code of Conduct is designed to outline the standards of conduct expected of Councillors and provide guidance regarding Disclosures of Interests.

**Resolved that:** The revised Code of Conduct is adopted.

C. 17/06/12 RuddFest 2018

An interim report regarding the hiring of the Village Green for a beer festival 31<sup>st</sup> May – 3<sup>rd</sup> June 2018 was presented to Councillors

**Resolved that:**

The report is noted.

C. 17/06/13 War Memorial Lectern

The names carved on the War Memorial are difficult to read. The proposal is to replace the lectern with a new one that lists all the names carved on the War Memorial. The new lectern would be compliant with the Equalities Act 2010 in terms of legibility and ease of access by wheelchair users. The total cost for the smaller lectern is £1,132.50 and £1,297.50 for the larger one. These costs are net of VAT. The Parish Council has sourced £450 of funding from the Borough Councillors Community Fund and £300.00 from the County Council, making total funding of £750.

**Resolved that:**

The larger sized lectern is purchased with the shortfall in funding of £547.50 being met from Parish Council reserves

PCO

C. 17/06/14 Investment Strategy



Where a Local Authorities investments are expected to exceed £500,000 during any financial year, the Department for Communities and Local Governments 'Guidance on Local Government Investments' must be applied. It states that the Local Authority must have an investment strategy that sets out the authority's policies for the prudent management of its investments and for giving priority, firstly, to the security of those investments and, secondly, to their liquidity. A proposed investment Strategy had been previously circulated to Councillors for consideration.

**Resolved that:** The Investment Strategy is adopted by Parish Council

#### C. 17/06/15 Reports

##### Borough Councillors

Borough Councillor Jean Greenwood reported that as of July applicants would be able to speak on planning applications in Planning Committee Meetings at the Borough Council. Councillor Mrs M Pell was thanked for attending the Town & Parish Council Conference held by Rushcliffe Borough Council

##### Events Sub Committee

15 Stallholders have so far booked to attend the Summer Fayre. The Village Plan is due to be launched at the Summer Fayre. There will also be a County, Borough Councillors & Police surgery at the event.

##### Parish Council representatives on outside bodies

Councillor Mrs M Pell & P Reedman volunteered to represent the Parish Council on the Rushcliffe South Villages Community Safety Group.

Councillor Mrs M Pell reported that she had attended Town & Parish Council Conference on 16<sup>th</sup> June 2017 and a meeting of the Ruddington Local History & Amenity Society on 2th June 2017

##### Village Plan Working Group

The launch of the Village Plan will be on 19-20 August 2017 at Ruddington's Summer Fayre.

**Resolved that:** The Parish Council would fund the production of 500 copies of the plan for the launch at a cost to the Parish Council of approx.. £65.00.

**Resolved:** The public be excluded during consideration of the following items of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information: Exempt Information) under paragraph 4.

#### C. 17/06/16 Deputy Clerk Probationary Period

**Resolved that:** The recommendations within the report are approved

PCO

C. 17/06/17 Grounds Maintenance Report

**Resolved that:** The recommendations within the report are approved

PCO

The meeting closed at 8.15 p.m.

*awood*  
Chairman



