

RUDDINGTON PARISH COUNCIL

**Minutes of the Neighbourhood Plan Project Team meeting**

Held at St Peter's Rooms on Tuesday 20<sup>th</sup> February 2018 at 7.30 p.m.

Action

PCO =  
Parish  
Council  
Office

**Membership**

A	Mrs Y Lishman	Chairman
	M Pinks	Secretary
	P Reedman	Project Manager
	Mike Ader	
A	Tom Anderson	
	Helen Beal	
	Jennifer Boniface	
	Tom Flint	
	Cath Haywood	
A	Joanna Jagiello	
	Peter Johnson Marshall	
	Johnathan Smith	
	Gavin Walker	
A	Ian Wilson	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans                      Parish Clerk  
1 member of the  
public

Paul Reedman was elected Chairman for the purpose of this meeting.

NP. 18/02/20 Apologies for Absence

Apologies for absence were received from Y Lishman, Tom Anderson,  
Joanna Jagiello & Ian Wilson

NP. 18/02/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 18/02/03 Minutes

The minutes of the meeting held on 23rd January 2018, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

NP. 18/02/04 Motion for Adjournment

No members of the public wished to speak.

## **Committee in Session**

### NP. 18/02/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

### NP. 18/02/06 Update from Consultant Focus Group

A brief overview was given as to the factors which influenced the recommendation of the consultant to select to assist with the Neighbourhood Plan.

### NP. 18/02/07 Recommendation from Consultant Focus Group

**Resolved that:** Urban Imprint was selected to assist with the development of the Neighbourhood Plan and the Consultant Focus Group members & the Clerk were to oversee and be the contact point/communication method for Urban Imprint/Project Team interactions.

### NP. 18/02/08 Update from Marketing & Community Engagement Focus Group

Website had not moved forward, focus group to meet to decide on the content management system prior to next Project Group Meeting. Minutes of meetings to be sent to Clerk

### NP. 18/02/09 Recommendation from Marketing & Community Engagement Focus Group

None

### NP. 18/02/10 Grant Application

No action to be taken.

Date of Next Meeting: 27th March 2018 7.30pm St Peters Rooms  
Meeting closed at 8.56pm



Committee Chairman