

RUDDINGTON PARISH COUNCIL

Minutes - Events Sub-Committee meeting

Held at St Peter's Rooms on Tuesday 17th April 2018 at 1:30 p.m.

Membership

P Reedman - Chairman
Mrs A Auckland
Mrs J Reedman
Mrs S Matthews

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also attended S Peacock - Deputy Clerk

ES. 18/04/01 Apologies for Absence

None

ES. 18/04/02 Declaration of Member's Interests and Dispensations for non-participation

None declared

ES. 18/04/03 Minutes of the meeting 20th March 2018

The minutes were confirmed and signed by the Chairman

ES. 18/04/04 Action Update

An update on actions resulting from recommendations had been previously been circulated

ES. 18/04/05 Motion for Adjournment

None raised

Committee in Session

ES. 18/04/06 Terms of Reference

The terms of reference for the Events Sub-Committee were established at Parish Council (minute no C. 16/05/15 refers). The terms of reference: "To organise the Summer and Christmas Fayres, aim for each to break even financially and report back to Parish Council. The membership of the sub-committee will be reviewed by Parish Council at each Annual Parish Council Meeting."

The stall fees have now been reduced to encourage local businesses and it is unlikely that future events will break even financially.

PJR

Action

PCO =
Parish
Council
Office

PCG =
Parish
Council
Ground
staff

Resolved that: the Terms of Reference for the Events Sub-Committee be amended to read:

“To organise the Summer and Christmas Fayres and report back to Parish Council. The membership of the sub-committee will be reviewed by Parish Council at each Annual Parish Council Meeting” and a report taken to Parish Council updating the terms of reference.

ES. 18/04/07 Great Get Together

The Event will be advertised in the Rudd and on the Parish Council website and on social media. A Facebook page created last year will be resurrected and Paul Reedman and Sue Matthews to be administrators.

Resources can be accessed from the Great Get Together website.

St Peter's Rooms and the Green have been booked for the Great Get Together 23rd June 2018. The tea party at St Peter's Rooms will be between 2 and 4pm. A request will be made to the WI to donate cakes.

Bunting and tablecloths to be supplied for the Tea Party at a cost not exceeding £75.

The community dog walk around Rushcliffe Country Park will start at 11am and Yvonne Lishman will be the point of contact.

Resolved that the Great Get Together will be held on the Village Green and at St Peter's Rooms on Saturday 23rd June 2018 bunting and tablecloths to be supplied at a cost not exceeding £75.

ES. 18/04/08 Summer Fayre

The total number of stalls booked so far is 14 which include 2 charity stalls, 2 traders and Rushcliffe Borough Councillors and Village Plan.

An up to date list of stalls will be circulated to the Events Sub-Committee on a weekly basis.

The marquee hire prices have been compared and it was agreed to hire from Parkland Marquees at a cost of £550.

Resolved that. An up to date list will be provided on a weekly basis to the members of the Events Sub-Committee and to hire the marquees at a cost of £550.

ES. 18/04/09 Ruddington's Got Talent

A number of entertainers have agreed to appear at the Summer Fayre Nara Belly dancers, James Parkes singer so far. It was agreed to create posters to be distributed at local pubs, shops and for the notice boards.

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Resolved that. Posters to be produced to advertise for entertainers in local pubs, shops and notice boards.

ES. 18/04/10 David Cox Amusements Hire Charge

The hire charge for the Green for David Cox Amusements for the Summer Fayre and Xmas Fayres was discussed and the hire charge is currently set at £250 including VAT per day.

As David Cox Amusements has been requested by the Parish Council to attend and because of the timing of the events from 12 noon it has been requested that the daily charges be waived and the charge be set at a rate of £125 including VAT.

Resolved that. The hire rate for the Village Green for 2018-19 to be set at £125 including VAT for David Cox Amusements to provide stalls and rides for the summer and Xmas Fayres.

ES. 18/04/11 Pop up Stage

Investigations have been made about the type of staging required and also a waterproof canopy. There are many different designs and the decision was taken that the Events Sub-Committee would hire a stage and canopy from an events company to provide, put up and take down,

Resolved that. Hire of stage and canopy from an events company would be investigated and the results brought back to the next agenda.

ES. 18/04/12 Items for next agenda

Great Get Together
Summer Fayre/Ruddington's Got Talent

Date of Next Meeting: 15th May 2018 2:30pm St Peter's Rooms
Meeting closed at 2.45pm



Committee Chairman

