

RUDDINGTON PARISH COUNCIL

Draft Minutes of the Environment & Policy Committee meeting

Held at St Peter's Rooms on Tuesday 13th January 2015 at 7.30 p.m.

Membership

	N J Tegerdine	Chairman
	Mrs M Pell	Vice-Chairman
	Mrs A Auckland	
A	Mrs S Kaur Samra	
	Miss H Opie	
	K S Piggott	
A	M Walsh	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Councillor	G Ellison
Councillor	D J Hall
Councillor	P F McGowan
Councillor	Mrs B M Venes
G D Long	Clerk to the Council
8 members of the public	

The Chairman reminded members that the meeting was being recorded as part of a pilot scheme.

E. 15/01/01 Apologies for Absence

Apologies for absence were received from Councillors Mrs S Kaur Samra (prior engagement) and M Walsh (work).

E. 15/01/02 Declaration of Member's Interests

There were no declarations of interest.

E. 15/01/03 Minutes

The minutes of the meeting held on 18th November 2014, having previously been circulated, were confirmed as a correct record and signed by the Chairman

E. 15/01/04 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

Action

PCO =
Parish
Council
Office

PCG =
Parish
Council
Groundstaff

It was agreed that:

- | | |
|---|-----|
| 1. E. 13/976 Ask NCC to repaint signs at entrances to village: This should be removed as the Parish Council had now agreed to fund new signs. | PCO |
| 2. E. 12/909 The Village Guide: This should be put on an agenda after the elections in May 2015 to seek a volunteer councillor to take this forward. | PCO |
| 3. E. 14/990 Open Garden Event: Councillor Marion Pell to take this forward. | MP |
| 4. E. 14/11/17 Meeting with Businesses: Signposting to Ruddington from the Nottingham Knight Island. The signs exist on all approaches. This should be reported to meeting with businesses. | NJT |

E. 15/01/05 Motion for Adjournment

Resolved that: The Committee adjourns to allow the members of the public present to make statements on agenda items.

Councillor P F McGowan reported that he was impressed with the work done by Parish Council officers on the Asher Lane objection. Both the quality of the objection and the organisation which resulted in an impressive number of objections.

Mr David Hollingworth, speaking about the Asher Lane application, emphasised that the centre of the village gets log jammed with traffic.

He also reported that a speed indicator sign has been sited going out of Ruddington on Wilford Road. Councillor Miss H Opie informed the meeting that she had contacted Highways about this and will bring any response back. Councillor Mrs M Pell said that this had been reported at the recent Parish Council surgery and County Councillor Reg Adair is dealing with it.

Committee in Session

E. 15/01/06 Development

New Applications

Resolved that: The observations contained in Planning Schedule 732 are adopted

Decision Notices

A list of recent decision notices was presented to the Committee and the contents noted.

E. 15/01/07 Budget 2015/16

**Environment & Policy Committee Probable Out-Turn 2014/15;
Annual Budget 2015/16 and Scale of Charges 2015/16**

Copies of the probable out-turn; proposed Environment & Policy Committee annual budget for and scale of charges for photocopying had previously been circulated to members.

The draft report set out the background and some of the process for the draft budget. The budget was prepared on the assumptions previously agreed i.e. a 3% increase in costs and income where a more precise estimate is not possible. The draft budget includes a 3% increase in Council Tax and still has an excess of revenue expenditure over income of £5,271.

Members considered and agreed, subject to inclusion in the report to Parish Council of the items which had been suggested but not included, the proposed annual budget for Environment & Policy Committee and the proposed Scale of Charges for photocopying.

Resolved that:

1. The probable Out-Turn 2014/15, a copy of which is appended to these minutes, is approved.
2. The annual budget 2015/16 for Environment & Policy Committee, a copy of which is appended to these minutes, is approved and forwarded to Parish Council for inclusion in the overall budget document subject to inclusion in the report to Parish Council of the items which had been suggested but not included.
3. The proposed Scale of Charges 2015/16 for photocopying, a copy of which is appended to these minutes, is approved and forwarded to Parish Council for inclusion in the overall budget document.

PCO

PCO

E. 15/01/08 Police Priority Setting - RPC Representative

Following the resignation of Mrs B Breakwell from the Parish Council a new representative to the Police Priority Setting needs to be appointed.

Councillor Mrs M Pell volunteered. This was agreed

Resolved that: Councillor Mrs M Pell is the Parish Council representative for the Police Priority Setting.

MP

E. 15/01/09 Christmas Event (See minute E. 14/11/22)

The Christmas Event Group had requested feedback from the stallholders at the Event. Councillor Miss H Opie had collated the responses and reported that:

- Everyone was very positive,
- They would like a similar event next year,
- Some issues were identified for next year: advertise earlier, a clearer booking form, early identification of the need for electricity, a request for background music, some health and safety issues at the Parish Church (e.g. the entrance/exit with a ramp not being open, the siting of the choir).

It was agreed: to plan a similar event in 2015; that (based on the dates available) St. Peter's Rooms should be reserved on the 5th December; this information should be put in the newsletter and on the website; the Clerk should advise the Parish Church of the proposed date; and an item should be put on an Environment & Policy agenda after the elections in May.

Resolved that:

1. The Parish Council should plan a similar event in 2015,
2. St. Peter's Rooms should be reserved all day on the 5th December,
3. This information should be put in the newsletter and on the website,
4. The Clerk should advise the Parish Church of the proposed date, and
5. An item should be put on an Environment & Policy agenda after the elections in May

PCO

PCO

PCO

PCO

E. 15/01/10 Policing

No specific issues were raised. It was reported that some residents had commented on the lack of presence of the Beat Team. It was agreed Councillor Mrs M Pell should invite the Beat Manager to a future meeting of Environment & Policy.

Resolved that: Councillor Mrs M Pell will invite the Beat Manager to a future meeting of Environment & Policy

MP

E. 15/01/11 Highway Matters

There were no new highways matters reported.

E. 15/01//12 Meeting with Businesses

The Chairman reported that the licensed premises were interested in the meeting at a more suitable time that had suggested (See minute E. 14/10/18), this could also apply to some other businesses.

He also requested any suggestions for the agenda for the next meeting with businesses on 17th March 2015.

E. 15/01//13 Rushcliffe Core Strategy

Information relating to the Rushcliffe Borough Council (RBC) Core Strategy had previously been circulated

- a) A letter from RBC re. the adoption of Part 1 and preparation for Part 2 of the Local Plan.
- b) A briefing note from RBC re. housing provision in Ruddington

The Chairman pointed out that Part 2 of the Local Plan was an opportunity to influence possible sites for future housing development.

A number of members reported a public meeting in 2011 organised by RBC that had identified some sites. The Clerk reported that he had been unable to locate a copy of the outcome of that meeting in the Parish Council files. He undertook to obtain a copy.

PCO

Councillor G E Ellison reported that RBC may have a register of land who owners might be interested in selling. The Clerk agreed to contact RBC and request a copy.

PCO

The Clerk reported that the briefing note from RBC indicated a requirement for a total of 584 new houses in Ruddington between 2011 and 2028. 29 have already been built and potential brownfield sites for 305 have been identified by RBC. This leaves 250 on currently unidentified sites – likely to be from the Green Belt.

If some of the brownfield sites do not become available it does not automatically follow that alternative provision would have to be provided elsewhere in and around Ruddington.

E. 15/01//14 Ways to Improve the Look and Feel of Ruddington

There were no new matters raised.

E. 15/01//15 Other environmental matters for report

The Clerk reported that, as requested, he had contacted Rushcliffe Borough Council regarding the satellite dishes on the Red Heart. He had been informed that as they were on a chimney stack and not on the main building they would have got planning permission. There would, therefore, not be any enforcement action.

The Clerk reported that he had been in discussion with the landlord at the White Horse as there had been issues with the public parking on the wrong (White Horse) side and after the agreed times.

They had discussed a notice warning of clamping cars using the White Horse car park outside the agreed area or times.

Councillor G Ellison [LLM (Medical) LLB (Hons), PGCE FHEA] advised that the Parish Council should not be named on any notice warning of clamping.

E. 15/01//16 Exclusion of Press and Public

Resolved that: In view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

E. 15/01//17 Parish Council Office Workload

A report on the current and potential future workload in the Parish Council office had previously been circulated.

Members discussed the situation and agreed that the Clerk should be delegated the responsibility and authority to determine the office staffing within the agreed budget. Environment & Policy Committee should be kept informed.

Resolved that: The Clerk is given the responsibility and authority to determine the office staffing within the agreed budget and Environment & Policy Committee should be kept informed.

PCO

The meeting closed at 9.25 p.m.

Chairman

Committee Chairman