

RUDDINGTON PARISH COUNCIL

Draft Minutes of the Parish Council Meeting

Held at St Peter's Rooms on Tuesday 28th January 2014 at 7.30 p.m.

Action

Membership

Councillors

P F McGowan
W A Wood
Mrs A Auckland
Mrs B Breakwell
Miss S A Chambers
G Ellison
D J Hall
Mrs S Kaur Samra
M S McGowan
Miss H Opie
Mrs M Pell
K S Piggott
Mrs M Robinson
N J Tegerdine
Mrs B M Venes
M Walsh

Chairman
Vice-Chairman

PCO =
Parish
Council
Office

PCG =
Parish
Council
Ground
staff

Councillor W A Wood had indicated that he would be late.

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

G D Long

2 members of the public

Clerk to the Council

Declaration of Member's Interests and Dispensations from Non-participation

Councillor Mrs B M Venes declared an interest in any item relating to the allotments, Vicarage Lane Cemetery and Planning Application 14/00092/FUL. Councillor Mrs S Kaur Samra declared an interest in Planning Application 14/00071/FUL.

Minutes

The minutes of the meeting held on the 19th November 2013 having previously been circulated, were confirmed as a correct record and signed by the Chairman.

C. 14/1750 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

C. 14/1751 Motion for Adjournment

Resolved that: The Council adjourns to allow the members of the public present to make statements on agenda items.

Mr David Hollingworth stated that the leaves on the Green had not been cleared promptly and there is now a muddy patch. His view is that parking on Dutton's Hill causes a problem.

Committee in Session

C. 14/1752 Chairman's Announcements

The Chairman reported that he had delivered a flower arrangement to Mrs Cheetham on her 90th birthday, Councillor Mrs B M Venes had delivered a flower arrangement to Mrs Kathleen Selby on his behalf on her 90th birthday and he had attempted to deliver a flower arrangement to Mrs K Crockford on her 90th birthday but she was ill at the time.

C. 14/1753 Communications

The Clerk reported that Mrs Kathleen Selby had written to thank the Parish Council for the flower arrangement.

C. 14/1754 Questions under Standing Order No. 8

There were no questions under Standing Order No. 8.

C. 14/1755 Development - New Applications

New Applications:

Resolved that: The observations contained in Planning Schedule 713 are adopted.

C. 14/1756 Committee Reports and Minutes

Amenities Committee	3 rd December 2013
Environment Committee	17 th December 2013
Finance & Policy Committee	14 th January 2014

Councillor P F McGowan referred to draft minute E. 13/972 and pointed out that the reference to 'Elms Park Drive' should have been to 'Elms Park'.

Councillor K Piggott referred to draft minute E. 13/976 and requested that an agreement at the meeting to add colour to the planters was included in the minutes. This was agreed.

Resolved that: The recommendations contained in the minutes and reports mentioned above, as amended, are adopted.

C. 14/1757 Budget and Precept 2014/15

Copies of the probable out-turn 2013/2014, annual budget 2014/2015 and revised scale of charges for Parish Council facilities had previously been circulated to members.

The Chairmen of Amenities, Environment & Community and Finance & Policy Committees introduced the budgets that had been discussed. The probable out-turn for 2013/2014, the revised scale of charges for Parish Council facilities for 2014/15 (N.B. allotments with effect from 1st January 2015), and the annual budget for 2014/15 were discussed and agreed. A precept of £252, 380 was agreed.

Resolved that:

1. That the probable out-turn for 2013/2014, a copy of which is appended to these minutes, is approved.
2. That the revised scale of charges for Parish Council facilities for 2014/15, a copy of which is appended to these minutes, is adopted (N.B. allotments with effect from 1st January 2015).
3. That the annual budget for 2014/15 showing a net expenditure of £271,110, a copy of which is appended to these minutes, is adopted and that the precept is £252,380.

PCO

PCO

C. 14/1758 Review of Standing Orders (See minute C. 13/1702)

The revised Standing Orders, Scheme of Delegation and Financial Regulations had been submitted to the Parish Council meeting held on 19th November 2013. The proposals were discussed and agreed.

Resolved that:

1. The revised Standing Orders, Scheme of Delegation and Financial Regulations as attached to these minutes are adopted, and
2. The new committee structure should operate from the Annual Parish Council set for 13th May 2014.

PCO

PCO

Councillor W A Wood arrived during discussion of the following item.

C. 14/1759 Parking in Peak Hours on Dutton's Hill

A report from Councillor Mrs B Breakwell on efforts to discourage parking in peak hours on Dutton's Hill had previously been circulated. This parking was causing traffic jams.

Councillor Mrs B Breakwell reported that the first warnings had been distributed to drivers parking illegally on Wilford Road outside Sainsbury's (Dutton's Hill) during peak hours. She and PC Steven Butler had issued

25 warnings in an hour. A 'week of action' from traffic wardens would follow in the coming month where Fixed Penalty Tickets would be issued.

Councillor Mrs B Breakwell was thanked for her work on this issue which had been received positively by local residents.

Resolved that: The above information is noted.

C. 14/1760 Estates Working Group (See Minute A. 12/986 and C. 12/1653)

The Estates Working Group was set up by Amenities Committee on 2nd October 2012 to follow up the issues raised by the survey of village amenities and recommend a shortlist to Parish Council on 13th November of options to be pursued further. The Working Group consisted of Councillors W A Wood (Chairman), Mrs B Breakwell, D J Hall, P F McGowan, K S Piggott, Mrs M Robinson, and N J Tegerdine.

Parish Council agreed the three options. The Working Group has continued to meet and consider the three agreed options. However no specific resolution was made to agree the purpose of the Working Group.

The remit of the Working Group was discussed and the following agreed:

“The Estates Working Group exists to look at the facilities the Parish Council provides, in particular those that might be provided based in buildings (e.g. Village Hall, St. Peter’s Rooms). Currently RPC have some elderly and expensive to run facilities.

The purpose is to see if facilities can be provided more cost effectively and if a wider range of amenities can be provided for Ruddington. This is in response to the views expressed in the P C survey of village amenities undertaken in 2012.

The membership of the Group shall consist of Councillors W A Wood (Chairman), Mrs B Breakwell, D J Hall, P F McGowan, K S Piggott, Mrs M Robinson, and N J Tegerdine until the Annual Parish Council (scheduled for 13/5/14) after which it shall consist of the Chairman and Vice Chairman of the Parish Council and of each of its Committees (i.e. whoever is in office for the time being) and shall select a Chairman from its membership.

The Group shall report to every scheduled meeting of Parish Council.”

It was also agreed that as external events are now influencing the timescale of some of the work of the Group it would be helpful if the Group could have authority to commit expenditure from the Major Projects Earmarked Reserve in order to progress the work. Such expenditure would be agreed by the Chairman of the Council, the Chairman of the Working Group and the Chairman of Finance and Policy Committee (Environment and Policy from 13th May 2014) or, in their absence, the appropriate Vice Chairman. There is to be a limit of £3,000 between each Parish Council meeting.

Resolved that:

1. The remit of the Estates Working Group is as agreed above,
2. The Chairman of the Council, the Chairman of the Working Group and the Chairman of Finance and Policy Committee (Environment and Policy from 13th May 2014) or, in their absence, the appropriate Vice Chairman are authorised to commit expenditure from the Major Projects Earmarked Reserve in order to progress the work, up to a value of £3,000 between each Parish Council meeting.

C. 14/1761 Audio Recording Pilot

A suggestion had been received that the Parish Council should undertake a pilot involving Environment and Community Committee and, from 15th May 2014, Environment and Policy Committee of audio recording meetings to provide an electronic record of the meeting that would be available in the case of disputed minutes. Once the accuracy of the minutes has been resolved the recordings of the meeting are to be destroyed.

Resolved that: A pilot of audio recording meetings is undertaken with Environment and Community Committee and, from 15th May 2014, Environment and Policy Committee.

PCO

C. 14/1762 Planters (See minute E. 13/976)

Environment and Community Committee had agreed to purchase 2 new planters, one for Wilford Road and one for Ashworth Avenue / Loughborough Road and resolved that all Parish Councillors should be asked if they were willing to look after a planter.

Councillor W A Wood volunteered to look after a planter at the Distillery Street end of the Green. This was agreed.

Resolved that: A planter is located at the Distillery Street end of the Green.

PCG

C. 14/1763 Village Plan Update

Councillor Mrs A Auckland reported that the Village Plan Working Group now have a page on the Parish Council website which includes minutes of their meetings, they are launching a competition for a logo which must include the initials 'RVP' (Ruddington Village Plan) and they have started to discuss the questionnaire which will underpin any recommendations.

Resolved that: The above information is noted.

C. 14/1764 Parish Council Surgery

Copies of the reports of issues raised at the Parish Council surgery held on 11th January 2014 had previously been circulated to members.

Resolved that:

1. The reports of issues raised, which are appended to these minutes, are noted.
2. Actions are taken as necessary

PCO

C. 14/1765 Reports

Councillor Mrs B Breakwell reported that she had attended the Police Priority Setting Meeting on 20th January.

There is a new Beat Manager for Ruddington – PC Steven Butler and a new Neighbourhood Policing Inspector for Rushcliffe – Inspector Craig Berry.

The main issue is burglary in both houses and sheds. There has been a significant arrest recently. There is a push to promote the Alert System which informs local residents about local policing issues by e-mail. The priorities for the next quarter are a Prevention Plan for Pasture Lane and tackling speeding on Clifton Lane and Wilford Road.

C. 14/1766 Exclusion of Press and Public

Resolved that: In view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

C. 14/1767 Estates Working Group Update

Councillor W A Wood reported on the work undertaken by the Estates Working Group.

Resolved that: The above information is noted.

The meeting closed at 9.32 p.m.

Chairman