

# RUDDINGTON PARISH COUNCIL

## Draft Minutes of the Annual Parish Council Meeting

Held at St Peter's Rooms on Tuesday 24<sup>th</sup> June 2014 at 7.30 p.m.

Action

### Membership

Councillors

P F McGowan  
W A Wood  
Mrs A Auckland  
Mrs B Breakwell  
Miss S A Chambers  
G Ellison  
D J Hall  
A Mrs S Kaur Samra  
A M S McGowan  
Miss H Opie  
Mrs M Pell  
K S Piggott  
A Mrs M Robinson  
N J Tegerdine  
Mrs B M Venes  
M Walsh

Chairman  
Vice-Chairman

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

### Also in Attendance

G D Long

Ms R Turner

3 members of the public

Clerk to the Council

Deputy Clerk to the Council

### Apologies for Absence

Apologies for absence were received from Councillors M S McGowan and Mrs M Robinson, and the reason accepted.

### Declaration of Member's Interests and Dispensations from Non-participation

Councillor Mrs B M Venes declared an interest in any item relating to the allotments and Vicarage Lane Cemetery.

### C. 14/06/01 Minutes

The minutes of the meeting held on 13<sup>th</sup> May 2014, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

### C. 14/06/02 Action List Update

An update on actions resulting from recommendations had previously been circulated.

Members noted this information.

### C. 14/06/03 Motion for Adjournment

**Resolved that:** The Council adjourns to allow the members of the public present to make statements on agenda items.

Mr Chris Greenhaulgh of Ruddington Baptist Church reported that the Baptist Church were not in a position to seek to take over running Ruddington Youth Centre but were concerned about provision for young people and are interested in being involved, possible together with other churches, to provide support for youth work in Ruddington. They would like to remain involved in the process.

### Committee in Session

#### C. 14/06/04 Development - New Applications

There were no new applications.

#### C. 14/06/05 Committee Reports and Minutes

The minutes and reports as set out below were presented and motions made for approval and adoption:

Amenities Committee	27 May 2014
Environment & Policy Committee	10 June 2014

**Resolved that:** The recommendations contained in the minutes and reports mentioned above are adopted.

#### C. 14/06/06 Questions under Standing Order No. 26

There were no questions raised under Standing Order No. 26.

#### C. 14/06/07 Schedule of Payments

Members noted that, as from April 2014, these figures now include staff salaries (in total) and associated on costs.

**Resolved that:** The schedules of payments, attached, are noted:

Month	Total Payments £
April 2014	43,992.62
May 2014	23,009.33

### C. 14/06/08 Statement of Income Received

**Resolved that:** The statements of income received, attached, are noted:

<b>Month</b>	<b>Income Received £</b>
April 2014	6,382.02
May 2014	3,971.64

### C. 14/06/09 Outstanding sundry Debtors Accounts

The Deputy Clerk reported that there is one outstanding sundry debtor account, for £11.00 dating back to 17<sup>th</sup> September 2012 that it has not been possible to collect.

**Resolved that:** Invoice number 11201 for £11.00 is written off.

### C. 14/06/10 Final Accounts

Copies of the Final Accounts for the year ended 31<sup>st</sup> March 2014, together with the Internal Auditor's Report, the Annual Return and the Annual Governance Statement had previously been circulated to members.

#### **Internal Auditor's Report**

Members noted the comments made by the Internal Auditor in his report.

**Resolved that:** The Internal Auditor's comments are noted.

#### **Final Accounts and Annual Return**

Members noted the outcome of the previous financial year.

**Resolved that:**

1. The Final Accounts for the year ended 31<sup>st</sup> March 2014 are adopted.
2. The Chairman and the Clerk sign the Final Accounts and the Accounting Statements (Section 1 of the Annual Return).

#### **Annual Governance Statement**

Members answered the questions contained within the Annual Governance Statement.

AW/  
GDL

**Resolved that:**

1. The Annual Governance Statement is approved.
2. The Chairman and the Clerk sign the Annual Governance Statement (Section 2 of the Annual Return).

AW/  
GDL

C. 14/06/11 Estates Working Group (See minute C. 14/05/17)

Parish Council agreed on 13<sup>th</sup> November 2012 to pursue 3 options regarding the potential future of the estate (a new build on the Youth Centre site or Sellors Play Area, or to revamp the Village Hall). In February 2014 Nottinghamshire County Council (NCC) resolved to close the Youth and Community Centre in Ruddington from 30<sup>th</sup> September 2014.

NCC has suggested that they are looking for a group to take over the Youth Centre with a 10 year full repairing lease and who will fund the provision of youth work 3 nights a week.

Parish Council on 13<sup>th</sup> May 2014 resolved that the Estates Working Group draft a response to the tendering process. The documentation had only been received in the last few days, therefore the proposal had been drawn up without detailed knowledge of the tendering requirements.

Members discussed a number of practical issues relating to the impact of the proposal to close Ruddington Youth Centre and the Parish Council's desire to maintain facilities not just for youth work but also the other users of the Centre.

Members agreed that it would not be possible to submit a tender to NCC based on the requirements set out, especially as this would result in an increase of between 10% and 25% in the precept (depending largely on the costs of provision of youth work, identifying additional income and any savings that could be made in running costs).

**The following statement was agreed**

RPC would like to lease at a peppercorn rent the current site of the Ruddington Youth Centre, assuming it is possible to come to agreement with the County Council for a long term lease (e.g. 99 years)

A new Community Hall would be built on the site which is of sufficient size and with enough facilities to accommodate the existing users of the Youth Centre and the Village Hall, and some potential new users. It would also be designed to allow future additions (e.g. to incorporate a library on the site).

Once the new Community Centre is built the users of the Youth Centre and the Village Hall would move to the new facility, the Village Hall disposed of (or rented out) and the Youth Centre demolished, with car parking and landscaping in that area.

In order to raise funds it is suggested that part or all of the Churchill Open Space would be sold off. There will still be a shortfall which will need to be covered by grants and/or loans.

Any proposal will have to include some provision of youth work to be acceptable to NCC. Some of this could be provided on a voluntary basis. Very informal, initial indications are that this might be feasible.

**Resolved that:**

1. Ruddington Parish Council should pursue, as a first option, building a new community centre on the Youth Centre site to replace the Youth Centre and the Village Hall subject to suitable agreement being reached with Nottinghamshire County Council (NCC),

For: 13 Against: 0 Abstentions: 0

2. The Estates Working Group should submit a proposal to NCC on this basis,

An amendment was proposed to add “the proposal should be circulated to all members for comment and amendment before being submitted,”

For: 2 Against: 9 Abstentions: 2

The resolution was then voted on:

For: 11 Against: 1 Abstentions: 1

3. The Estates Working Group should develop and implement a plan for consultation, which will include the options of a new community centre, taking over the existing Youth Centre and taking no action on the closure of the Youth Centre. The plan to be passed to all members for comment and, if necessary, amended before implementation, and

For: 13 Against: 0 Abstentions: 0

4. Any agreement reached with NCC is subject to final approval by Parish Council.

For: 13 Against: 0 Abstentions: 0

Estates Working Group

Estates Working Group

PCO

C. 14/06/12 Conservation Area (See minute E. 14/06/09)

Environment and Policy Committee had referred a discussion of the Ruddington Conservation Area to Parish Council so that all members could express a view.

Members agreed that it was important to promote the Conservation Area and broader issues such as 'A' Boards and litter. The Council should seek to influence residents, businesses and Rushcliffe Borough Council to seek to improve and conserve the environment in Ruddington.

**Resolved that:**

1. An article will be put in the newsletter to raise awareness of the conservation area and a map of the conservation area would be put on the website.
2. The Conservation Area and the broader issues will be raised at the next meeting with businesses.

PCO

PCO

C. 14/06/13 St. Mary's Play Area

Councillor N J Tegerdine requested that the Parish Council should reaffirm its commitment to the St. Mary's Play Area Project and consider making a financial contribution at an appropriate time. This was agreed.

**Resolved that:** The Parish Council should continue to support the St. Mary's Play Area Project and consider making a financial contribution at an appropriate time.

C. 14/06/14 Parish Council Surgery

Copies of the reports of issues raised at the Parish Council surgeries held on 8<sup>th</sup> May 2014 and 8<sup>th</sup> June 2014 had previously been circulated to members

**Resolved that:**

1. The reports of issues raised, which are appended to these minutes, are noted.
2. Actions are taken as necessary.

PCO

C. 14/06/15 Reports

Chairman's Announcements

The Chairman reported that the Clerk had delivered a planted arrangement to Mrs D Ellis of Bladon Road on the occasion of her 90<sup>th</sup> birthday on 1<sup>st</sup> June 2014.

## Communications

The Clerk reported that Hilda Bramwell had thanked the Parish Council for the flowers she received on her 90<sup>th</sup> birthday.

## Village Plan Working Group

Councillor Mrs A Auckland reported back from the Village Plan Working Group: The report is appended to these minutes.

## C. 14/06/16 Exclusion of Press and Public

**Resolved that:** In view of the confidential nature of the business about to be transacted the public and press be temporarily excluded from the meeting during consideration of the following item in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and they are asked to withdraw.

## C. 14/06/17 Clerk Job Evaluation (See minute F.14/1279)

Members discussed the outcome of the Job Evaluation of the Clerk's role undertaken by the Staff Conditions Working Panel.

### **Resolved that:**

1. Ruddington Parish Council confirms the outcome of the evaluation process and the regrading of the Clerk to SCP 43 – 47 and, if the CiLCA qualification is achieved, to SCP 48 – 51 is approved.
2. The Staff Conditions Working Panel finalise the arrangements for performance management of the Clerk and bring proposals to the Parish Council.

The meeting closed at 9.32 p.m.

Chairman

## Council Surgery

10<sup>th</sup> May 2014

In attendance: Cllr. Sheila Chambers - Ruddington Parish Council  
Cllr. Jean Greenwood - Rushcliffe Borough Council  
Cllr. Reg Adair - Notts. County Council

R Seth-Smith Clifton Road  
Query chickens being kept.  
Is there any bye law against this?  
Jean Greenwood to follow up

Adam Booker The Green  
Query re: Beer festival on the Green  
Policing etc.  
Residents not notified.

David Hollingworth re: Policing  
Break in at Hareham Gardens.

David Hall Block paving on High Street. Has been dug up & reinstated  
badly. Tripping hazard.  
Reg to deal with.

Dutton Hill parking. 20 tickets issued over period of time.  
Lack of enforcement.

Kath Pheathean re: Kirk Lane, grass verges, when will mowing occur?

B Breakwell Kirk Lane/Loughborough Road junction.  
Cars turning left over pavement.  
Reg to deal with.

## Council Surgery

14<sup>th</sup> June 2014

In attendance: Cllr. Helen Opie - Ruddington Parish Council  
Cllr. John Lungley - Rushcliffe Borough Council  
Cllr. Reg Adair - Notts. County Council

D Bakewell      Loughborough Road

Request information from RPC re. door sales by ex-prisoners, very intimidating. Who issues cards to these people? Is there anything we can do about cold callers? Can warning go in the newsletter?

Never had a reply re. bus stop on Loughborough Road/ Ashworth Ave. Graffiti and rubbish etc. Who is responsible for the upkeep?

Would like a 'moan & groan' page in the newsletter so everybody could know what was being talked about and what was being done.

**RPC to deal.** Note. Mr Bakewell has been written to:

- RPC office have contacted the Probation Service website and they do not have an official scheme for issuing cards to ex-prisoners.
- Dealing with cold callers would require national legislation, therefore approach MP.
- RPC office can find no record of receiving a request in RPC office re. responsibilities of bus stops. They are the responsibility of NCC.
- Will put forward his suggestions for the newsletter to the Newsletter Planning Group.

Evelyn Bedford      Elms Close

Parking much better, can now find somewhere to park.

David Hollingworth      Elms Close

Thank-you for the bollards on Kirk Lane. This has stopped the traffic going on the verge.

Chris Greenhalgh      Bladon Road

Has the 'tender' for the Youth Centre come through yet? (Baptist Church).

**RPC to deal.** Note. As at 16<sup>th</sup> June the answer is 'No'. Chasing up NCC. Have informed Baptist Church they will be informed when it is received.

## REPORT FROM THE STEERING GROUP OF THE RUDDINGTON VILLAGE PLAN

Parish Council meeting 24<sup>th</sup> June 2014.

Meetings in May and June 2014 were concerned with consulting with relevant groups and identifying issues relating to 'Sports, Leisure and Young People' and the process of compiling questions in these areas has started. The group invited representatives from the local schools to attend the meetings and Phil Crompton of Rushcliffe School gave us a very informative view from his perspective. Allen Wood, the Chairman of the Parish Council was invited to attend May's meeting to discuss the role of the Estates Working Group and how it might affect the questions in the consultation.



The group has a long list of people with specific interests, knowledge and expertise who have volunteered to be called upon for advice when we address those subjects. We have also collated responses to our simple questionnaire asking what people like and don't like about the village and we refer to numerous documents including other Parish Plans. In this way, we can ensure that the consultation is about issues that matter to residents of Ruddington and not just to the Steering Group.

On a less serious note, the group has selected a logo for use by the Village Plan. The concept for the logo was submitted by a local resident.

The consultation document is progressing well and the enthusiasm and dedication of members remains high.