

RUDDINGTON PARISH COUNCIL

**Minutes - Events Sub-Committee meeting**

Held at St Peter's Rooms on Thursday 10<sup>th</sup> August 2017 at 2 p.m.

**Membership**

J Noble - Chairman  
Mrs A Auckland  
Mrs M Robinson  
P Reedman  
A Mrs S Kaur Samra  
Mrs D Stirland – Co-opted

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

C Dorans Parish Clerk

ES. 17/08/01 Apologies for Absence

None

ES. 17/08/02 Declaration of Member's Interests and Dispensations for non-participation

None declared

ES. 17/08/03 To confirm the minutes of the meeting held 19<sup>th</sup> July 2017

Mrs D Stirland highlighted a spelling mistake regarding her surname.  
Minute ES. 17/07/03 - Councillor Kaur Samra had not offered apologies to the Sub-Committee  
Minute ES. 17/07/08 – A request was made for items for the Summer and Christmas hamper

Subject to the amendments above the Minutes were confirmed and signed by the Chairman

ES. 17/08/04 Action Update

An update on actions resulting from recommendations had previously been circulated.

There were further updates: The trunking had now arrived and the signs had been laminated, in addition a plan had been provided to the Clerk for approval.

Members noted this information.

Action

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

ES. 17/08/05 Motion for Adjournment

No members of the public were present

Committee in Session

ES. 17/08/06 Confirmed Stallholders Summer Fayre

There were 19 confirmed stallholders requiring space in a marquee, plus 15 extra stalls who did not need space in the marquee. St Johns Ambulance would not be attending as they were unable to send one person. It was agreed that the first aid kit from St Peter's Rooms could be used if there were no persons present in the building.

The Police would be present and would be offering to code bikes. Arrangements were made for the delivery of the required equipment (tables, stocks etc.) and the collection of keys and posters.

ES. 17/08/07 Positioning of Stalls

The positioning of the stalls and various attractions had been drawn up. The bike coding was to be positioned at the top right of The Green with Village Plan stall and the County & Borough Councillors Surgery stall. The food and drinks vendors were to be placed close to the electricity box as were Cox's Attractions.

ES. 17/08/08 T-Shirts

**Resolved that** Printed 'Events' T-Shirts would be purchased for two members of the Events Sub-Committee to enable members of the public and stallholders to easily identify members of the Events Sub-Committee

Date of Next Meeting: 19<sup>th</sup> September 2017 1.30pm St Peter's Rooms  
Meeting closed at 2.45pm



Committee Chairman

