

RUDDINGTON PARISH COUNCIL

Minutes of the Neighbourhood Plan Project Team meeting
Held at St Peter's Rooms on Tuesday 23rd January 2018 at 7.30 p.m.

Action

PCO =
Parish
Council
Office

Membership

A	Mrs Y Lishman M Pinks P Reedman Mike Ader Tom Anderson Helen Beal	Chairman Secretary Project Manager
A	Jennifer Boniface Tom Flint Cath Haywood Joanna Jagiello Peter Johnson Marshall	
Resigned	Sarah Robertson Johnathan Smith Gavin Walker Ian Wilson	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans Parish Clerk
1 member of the
public

Paul Reedman was elected Chairman for the purpose of this meeting.

NP. 18/01/01 Apologies for Absence

Apologies for absence were received from Y Lishman and Jennifer Boniface. Sarah Robertson had sent her resignation due to personal commitments

NP. 18/01/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 18/01/03 Minutes

The minutes of the meeting held on 6th December 2017, having previously been circulated, were confirmed as a correct record and signed by the Chairman.



NP. 18/01/04 Motion for Adjournment

No members of the public wished to speak.

Committee in Session

NP. 18/01/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

NP. 18/01/06 Update from Consultant Focus Group

4 firms were contacted for quotes, 1 declined to submit a quote, the other 3 submitted a quote by the deadline date.

NP. 18/01/07 Recommendation from Consultant Focus Group

Resolved that: Focus group to meet on 5th February to discuss the quotes and would either recommend a consultant at the next meeting or will invite 2 of the Consultants to give a presentation to the Project Team at a date to be agreed.

NP. 18/01/08 Update from Marketing Focus Group

Paul Reedman offered to attend meetings in place of Yvonne Lishman. Further discussion during the Community Engagement Focus Group Update meant that this was unnecessary.

NP. 18/01/09 Recommendation from Marketing Focus Group

Resolved that: The suggested logo is adopted

NP. 18/01/10 Update from Community Engagement Focus Group

Planned to hold a public consultation event on a Tuesday and a Saturday to attempt to reach wide audience and consult with harder to reach groups separately if necessary. Subject areas the NP should include to be decided by the consultation. Had devised a scoring system to decide the Core subject areas and the topics within it. Would want Consultants to advise if methodology sound.

NP. 18/01/11 Recommendation from Community Engagement Focus Group

Resolved that:

1. The Marketing and the Community Engagement Focus Groups are

- merged.
2. The Project Team members to score the Core & Topics as discussed and send with any comments to Mark Pinks by 6th February 2018
 3. Nothing to be put into The Rudd at this time

NP. 18/01/12 Grant Application

To revisit this once a Consultant has been appointed and a print method decided

NP. 18/01/13 East Leake Parish Council Open Letter

Discussed response from John King of Rushcliffe Borough Council. Agreed that expectations needs to be managed to ensure residents are clear what the Neighbourhood Plan can and cannot achieve. No further action to be taken.

Date of Next Meeting: 20th February 2018 7.30pm St Peters Rooms
Meeting closed at 9.09pm



Committee Chairman

