

RUDDINGTON PARISH COUNCIL

**Minutes Events Sub-Committee meeting**

Held at St Peter's Rooms on Wednesday 13th March 2019 at 2:30 p.m.

**Membership**

A P Reedman - Chairman  
Mrs A Auckland  
Mrs J Reedman  
L Lanzoni  
Mrs S Matthews

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also attended S Peacock – Deputy Clerk  
Member of the Public - B. Breakwell

ES. 19/03/01 Apologies for Absence

Cllr Mrs J Reedman

ES. 19/03/02 Declaration of Member's Interests and Dispensations for non-participation

None declared

ES. 19/03/03 Minutes of the meeting 12th February 2019

The minutes were confirmed and signed by the Chairman.

ES. 19/03/04 Action Update

An update on actions resulting from recommendations had been previously been circulated.

ES. 19/03/05 Motion for Adjournment

None

**Committee in Session**

ES. 19/03/06 Kite Festival

B Breakwell has already booked the Kite field at Rushcliffe Country Park between 2 and 4 pm on Sunday 1<sup>st</sup> September 2019.

Midland Kite Fliers have agreed to attend Free of charge. The hire of the Kite field is £125 for which there is budget provision in the Events budget. There are terms and conditions which are contained in the booking form

PJ e

Action

PCO =  
Parish  
Council  
Office

PCG =  
Parish  
Council  
Ground  
staff

for the Kite Field. The Parish Office will complete the booking form and ask for an invoice. Proof of public liability insurance will have to be given to Rushcliffe Borough Council and the Kite fliers have their own Public Liability insurance and arrange for that to be provided to Airspace.

It was agreed that 1<sup>st</sup> Aid should be provided and arrangements will be made by the Parish office.

It was agreed that an approach should be made to Vision Express to ask if their car park can be used for the event.

There could be various stalls but not burger vans or refreshments as this is one of the terms and conditions of the hire. There could be a gazebo for children to make kites organised by the play forum. Grants are available up to £200 from East Midlands Airport.

**Resolved that:** the booking form for the kite field is completed by the Parish office and sent to Rushcliffe Borough Council. A booking should be arranged for St John's Ambulance to attend on the day.

PCO

#### ES.19/03/07 Summer Fayre

A quotation for the raffle tickets is for £50 for 5,000 printed tickets. The tickets can be sold beforehand and could be distributed to parents of the scouts to sell. A return would have to be completed after the conclusion of the raffle to Rushcliffe Borough Council.

The Events Sub – Committee agreed that it would be a good idea to get a mascot and Cllr Mrs J Reedman is to investigate the potential costs and bring back her findings to the next Events Sub-Committee. The budget for the mascot is set at a maximum of £1,200.

The Christmas Fayre will be on the same day as the Ruddington Farmers market. It was agreed that Cllr Mrs S Matthews and Cllr Mrs A Auckland would attend the next Village Centre Partnership meeting to be held on Monday 8<sup>th</sup> April 2019 at the Black Cat café to discuss any issues that may result in a conflict.

A letter should be prepared requesting donation of raffle prizes and copies of which can be distributed at the Village Centre Partnership meeting.

**Resolved that:** An investigation of the costs of purchasing a mascot up to a maximum cost of £1,200 will be brought back to the next Events Sub-Committee.

#### ES.19/03/08 Great Get Together

There will be a picnic on the green with tractor rides and ice cream van and the scouts are arranging games.

An event will also be held at St Peter's Rooms with singing and teas and cakes provided.

JR

ES.19/03/09 Christmas Fayre

Discussed within Summer Fayre item above

ES. 19/03/11 Items for Next Agenda

Ruddy Duck  
Summer Fayre  
Great Get Together  
Christmas Fayre

Date of next meeting Tuesday 16<sup>th</sup> April 2019 at 2:30p.m.

Meeting Closed at 3:49 p m.



Committee Chairman

