

RUDDINGTON PARISH COUNCIL

**Minutes of the Neighbourhood Plan Project Team meeting**

Held at St Peter's Rooms on Thursday 10<sup>th</sup> January 2019 at 7.30 p.m.

**Membership**

	P Reedman	Chairman & Project Manager
	M Pinks	Secretary
	Mike Ader	
	Tom Anderson	
	Helen Beal	
	Jennifer Boniface	
	Tom Flint	
	Martin Brownnett	
	Joanna Jagiello	
	Peter Johnson Marshall	
A	Jonathan Smith	
	Gavin Walker	
A	Ian Wilson	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans	Parish Clerk
Martin Buckle	Borough Councillor
No members of the public	

NP. 19/01/01 Apologies for Absence

Apologies for absence were received from Jonathan Smith & Ian Wilson

NP. 19/01/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 19/01/03 Minutes

The minutes of the meeting held on 4<sup>th</sup> December 2018, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

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Action

PCO =  
Parish  
Council  
Office

DGFC =  
design guide  
focus group

NP. 19/01/04 Motion for Adjournment

No one wished to speak.

**Committee in Session**

NP. 19/01/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

NP. 19/01/06 Vision, Objectives, Policies

Based on feedback from the consultation, changes were made to the wording of the Vision, some of the Aspirations and the Policies. The table attached to the minutes shows changes where applicable.

It was noted that 2 maps were required showing the Green Spaces & the Green Infrastructure. Peter Johnson Marshall, Tom Flint & Martin Brownnett were to identify the spaces as the Parish Council had access to a mapping program.

Joanna Jagiello arrived at 7.45pm during this agenda item

Jennifer Boniface left at 8.30pm during this agenda item

NP. 19/01/07 Design Guide

**Resolved that:** Parish Clerk to approach Urban Imprint for a quote for producing the Design Guide and apply for a grant, possibly 2/3 for this financial year and 1/3 to be applied for in the following financial year.

PCO

NP. 19/01/08 Motion for Adjournment

No one wished to speak

Date of Next Meetings: Tuesday 12<sup>th</sup> February 2019 7.30pm & Tuesday 19<sup>th</sup> March 2019 at St Peter's Rooms

Meeting closed at 9.21pm



Committee Chairman

Design & Sustainability (Objective 6): To provide design guidance that requires sustainability as well as high quality design that is in keeping with the character of the village.	none
The Environment (Objective 7): To support and protect green and open spaces in Ruddington, preserving wildlife and biodiversity and encouraging the development of community initiatives.	none
Community Infrastructure (Objective 8): To ensure all residents have access to high quality services and facilities, promoting healthy communities with an emphasis on wellbeing.	none
Sustainable Access (Policy Aim 1): A policy which promotes access to sustainable modes of transport including walking, cycling and public transport within the village centre.	none
Public Areas (Policy Aim 2): This policy could involve the preparation of a strategy which details improvements to public areas in the village centre. It will focus on improving existing pavements and spaces and include details such as street furniture and street planting.	none
Acceptable Uses in the Village Centre (Policy Aim 3): This policy will ensure that, within the village centre, retail and community uses will be protected and promoted. The aim is to protect the concentration of ground floor businesses in the village centre.	none
Parking and Servicing (Policy Aim 4): A policy which addresses appropriate access to parking for traders, residents, shoppers and visitors within the village centre in combination with improving servicing areas for retail units.	none
Areas for Improvement (Policy Aim 5): A policy to identify specific parts of the village	none

Original	Amendments
<p>Vision: To sustain Ruddington as a thriving village, promoting a well-connected, sustainable, and safe environment whilst protecting its special historic and rural character with an attractive and vibrant Village Centre.</p>	<p>none</p>
<p>The Village Centre (Objective 1): To improve the village centre, promoting it as a vibrant and varied retail centre with an attractive and useable public realm. Support improvements to accessibility for pedestrians and parking provision in the village centre.</p>	<p>To improve the village centre, promoting it as a vibrant and varied commercial centre with attractive and useable public facilities and spaces. Support improvements to accessibility for pedestrians and parking provision in the village centre.</p>
<p>Housing (Objective 2): To deliver a mix of housing, including affordable housing, to meet the needs of Ruddington whilst enhancing the character of the village through sensitive, sustainable and good quality design, without overly burdening the village infrastructure.</p>	<p>none</p>
<p>Connectivity (Objective 3): To promote sustainable alternatives to use of the private vehicle, with particular focus on improving infrastructure for walking and cycling and encouraging good access for all to public services, facilities and other local connections.</p>	<p>none</p>
<p>Heritage (Objective 4): To protect and celebrate Ruddington's heritage, giving residents and tourists the opportunity to learn more about the area's history and maintaining key assets and the character of the village.</p>	<p>none</p>
<p>Economy (Objective 5): To support developments that would lead to increased economic activity and encourage the growth and creation of small and medium enterprises, promoting Ruddington as a diverse business community.</p>	<p>none</p>

<p>countryside. This will promote a network of footpaths and cycleways providing safe and convenient access for all ages and abilities.</p>	
<p>Traffic and New Development (Policy Aim 11): Ensuring that walking, cycling, public transport and appropriate parking strategies are given priority in the delivery of new developments to encourage use of sustainable modes of transport and avoid a significant increase of traffic volume through the village.</p>	<p>none</p>
<p>Safe Routes to Schools (Aspiration 2): The Parish Council will work with local partners with the intention of developing strategies to provide safer routes to schools, encouraging walking, and cycling and reducing school-related traffic through the village centre.</p>	<p>none</p>
<p>Traffic Flow (Aspiration 3): The Parish Council will work with partners in order to reduce traffic congestion and HGV movement in the village centre.</p>	<p>none</p>
<p>Conservation Area (Policy Aim 12): All new development within or adjacent to the Conservation Area should seek to enhance the context of the heritage assets and follow the guidance stated within the Conservation Area Appraisal Management Plan (CAAMP) including building design, boundary treatment, landscaping, materials, street furniture and signage.</p>	<p>none</p>
<p>Non-Designated Heritage Assets (Policy Aim 13): This policy seeks to protect and enhance non-designated heritage assets of cultural and community value within the village. Significant assets identified by the community will be recommended for inclusion in the Borough Council's local list.</p>	<p>none</p>
<p>Views, Vistas, Landmarks, and Gateways (Policy Aim 14): A policy which seeks to identify, protect and enhance the character of the village including a number of key views, vistas, landmarks and gateways in</p>	<p>None Question – Do we need to specify which views etc.?</p>

centre for improvement or redevelopment.	
Shop Fronts (Policy Aim 6): A policy to provide design guidance for the renewal of shop fronts including use of colour, signage and materials. This policy will not be too restrictive but will seek to ensure new shop fronts and designs are sensitive to the village centre character.	none
Housing Mix (Policy Aim 7): A policy that deals with the mix of housing types to be delivered in the village with a focus on delivering smaller homes for first time buyers, the elderly and the provision of affordable housing.	A policy that deals with the mix of housing types to be delivered in the village with a focus on delivering homes appropriate for first time buyers, the elderly and the provision of affordable housing.
Custom and Self-build (Policy Aim 8): The Neighbourhood Plan will seek to support and encourage those who wish to custom or self-build residential development in the village. The Rushcliffe Borough Council's self and custom build register should inform this process.	The Neighbourhood Plan will seek to support and encourage those who wish to custom or self-build residential development in the village.
Community Right to Build (Aspiration 1): A Community Right to Build Order can be used to grant planning permission for specific types of development such as homes, shops, businesses, community facilities or playgrounds, which comply with the order. The Parish Council will seek to work with the Borough Council in order to utilise the Community Right to Build and incorporate it into the Neighbourhood Plan.	A Community Right to Build Order can be used to grant planning permission for specific types of development which benefit the community such as homes, shops, businesses, community facilities or playgrounds, which comply with the order. The Parish Council will seek to work with the Borough Council in order to utilise the Community Right to Build and incorporate it into the Neighbourhood Plan.
Cycle and Pedestrian Network (Policy Aim 9): A policy that seeks to prioritise the movement of pedestrians and cyclists throughout Ruddington including improvements to existing routes and the creation of new routes to form a strong network.	none
Connection to New Development (Policy Aim 10): This policy will seek to enhance the footpath network and connect new development sites with existing facilities in Ruddington and to the surrounding	none

<p>ensure all types of new development protect and enhance existing, and introduce new, green infrastructure such as trees, shrubs, and hedgerows. This could also include a requirement for new developments to provide wildlife areas.</p>	<p>existing, and introduce new, green infrastructure such as trees, shrubs, and hedgerows. This will also include a requirement for new developments to provide wildlife areas.</p>
<p><b>Biodiversity in New Developments (Aspiration 4):</b> This aspiration seeks to ensure the most biologically diverse habitats are protected and provided in new developments. This approach is inspired by the 'People's Manifesto for Wildlife' and would include swift, sparrow and starling boxes to be included in all new build homes, hedges to be preferred to fences. Where fencing is used then hedgehog holes should be provided. Native shrubs and trees to be required in addition to ponds, communal green spaces and a long term management plan for all new developments.</p>	<p>This aspiration seeks to ensure the most ecologically diverse habitats are protected and provided in new developments. This could include items such as bird boxes and hedgehog holes in all new developments, hedges to be preferred to fences, native shrubs and trees to be required and a long term management plan for all new developments is preferred.</p>
<p><b>Village Setting (Policy Aim 20):</b> A policy to ensure that the Neighbourhood Plan will enhance key gateways into the village, seeking to preserve the distinctive character of the countryside surrounding Ruddington.</p>	<p>none</p>
<p><b>Green Infrastructure Network (Policy Aim 21):</b> A policy which seeks to identify, protect and enhance green infrastructure in the Parish such as trees, hedgerows and grass verges throughout Ruddington. This will be supported by a map showing the network of these features.</p>	<p>none</p>
<p><b>Wildlife and Habitats (Policy Aim 22):</b> A policy that seeks to protect and conserve the biodiversity assets of the village and surrounding area. The creation of new habitats in new developments and the extension of existing habitats will also be strongly supported. Schemes will be expected to explore methods of increasing on-site wildlife and biodiversity and provide</p>	<p>A policy that seeks to protect and conserve the biodiversity assets of the village and surrounding area. The creation of new habitats and the extension of existing habitats will also be strongly supported. Schemes will be expected to explore methods of increasing wildlife and biodiversity and provide wildlife corridors.</p>

the village to preserve the setting and character of Ruddington.	
Employment in Ruddington—Independent businesses (Policy Aim 15a): To support independent businesses to maintain a vibrant economy within the village and encourage a diverse range of businesses to support the community.	none
Employment in Ruddington—Business Park (Policy Aim 15b): To support the role of the Mere Way Business Park and encourage large businesses to be located at the business park.	none
Employment in Ruddington—Home Workers (Policy Aim 15c): To encourage design which supports home workers and micro businesses to develop within the community.	To encourage home workers and micro businesses to develop within the community.
Digital Access (Policy Aim 16): This policy aims to encourage provision of reliable, high speed internet throughout the village to support businesses, promoting local economy through community information, connectivity, and the proposed village strategy.	This policy aims to encourage provision of reliable, high speed internet throughout the village to support businesses, promoting the local economy through community information and connectivity.
Design Guide (Policy Aim 17): A policy for new developments which, drawing from the proposed Ruddington Design Guide, focuses on protecting and promoting the defining characteristics of the area. This would be built from an understanding of each area's special qualities and how development should proceed in such areas.	none
Sustainable Design (Policy Aim 18): A policy which requires sustainable design practices in new developments, according to Building Research Establishment Environmental Assessment Method (BREEAM) standards, with the goal to exceed said standards.	none
Green Infrastructure in New Developments (Policy Aim 19): A policy which aims to	A policy which aims to ensure all types of new development protect and enhance



wildlife corridors.	
Community Facilities (Policy Aim 23): A policy to encourage the provision of new and the enhancement of existing community facilities and spaces; supporting the re-purpose of existing community buildings and land to meet the needs of the Parish, as required.	A policy to encourage the provision of new, and the enhancement of existing, community facilities and space; to support the re-purposing of existing community buildings and land to meet the needs of the Parish, as required
Local Green Space (Policy Aim 24): A policy that designates local green spaces throughout the village to protect them from inappropriate development. A map of all the spaces will accompany this policy.	none
Accommodating Growth (Policy Aim 25): This policy will aim to steer funds collected under Section 106 of the Town and Country Planning Act, 1990, or Community Infrastructure Levy (CIL) in the interests of the community, especially the provision of community infrastructure and facilities	This policy will aim to steer funds collected under Section 106 of the Town and Country Planning Act, 1990, or Community Infrastructure Levy (CIL) in the interests of the community, especially the provision of community infrastructure and facilities in Ruddington.

*P Reed*

