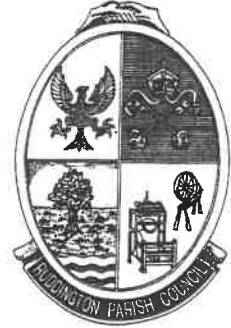


**RUDDINGTON  
PARISH COUNCIL**

St. Peter's Rooms, Church Street,  
Ruddington, Nottingham. NG11 6HA



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**Neighbourhood Plan Project Team Meeting**

**Date:** Tuesday 10<sup>th</sup> September 2019  
Commencing at 7:30pm.

**Venue:** St Peter's Rooms  
Church Street

You are requested to attend a meeting of the above Sub-Committee which is to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the agenda below. The order of business may be changed.

**Please note: This meeting will be recorded.**

A handwritten signature in black ink, appearing to read 'S. Doran'.

Clerk to the Council

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**AGENDA**

1. Apologies for absence
2. Declarations of members' interests and dispensations from non-participation
3. To confirm the minutes of meeting held on 16<sup>th</sup> July 2019
4. MOTION FOR ADJOURNMENT - during the adjournment members of the public may make statements on agenda items
5. Action List Update (encl.-)
6. Design Guide & Walkovers – To give feedback on Walkovers and provide updates if available
7. MOTION FOR ADJOURNMENT - Question & Answer Session (Maximum length 30mins)
8. Date of Next Meeting – 15<sup>th</sup> October 2019 - 7.30pm, St Peter's Rooms

RUDDINGTON PARISH COUNCIL

**Minutes of the Neighbourhood Plan Project Team meeting**  
Held at St Peter's Rooms on Tuesday 16<sup>th</sup> July 2019 at 7.30 p.m.

**Membership**

	P Reedman	Chairman & Project Manager
	M Pinks	Secretary
A	Mike Ader	
A	Tom Anderson	
	Helen Beal	
A	Jennifer Boniface	
	Tom Flint	
A	Martin Brownett	
A	Joanna Jagiello	
	Peter Johnson	
	Marshall	
A	Jonathan Smith	
	Gavin Walker	
A	Ian Wilson	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans          Parish Clerk

NP. 19/07/01 Apologies for Absence

Apologies for absence were received from Cllr Ian Wilson, Mike Ader, Tom Anderson, Jennifer Boniface, Martin Brownett & Jonathan Smith

NP. 19/07/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 19/07/03 Minutes

The minutes of the meeting held on 4<sup>th</sup> June 2019, having previously been circulated, were confirmed as a correct record and signed by the Chairman.

Action

PCO =  
Parish  
Council  
Office

DGFC =  
design guide  
focus group

NP. 19/07/04 Motion for Adjournment

No members of the public present

NP. 19/07/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

NP. 19/07/06 Design Guide

Dates not yet chosen for walkovers, deadline approaching for article/information in The Rudd. Clerk to contact Joanna Jagiello. Urban Imprint have suggested walkovers in August in the evenings.

PCO

NP. 19/07/07 Evidence Base Documents

Cycle Strategy drafted and sent to Urban Imprint, local cyclists, PEDALS, Sustrans & Nottinghamshire County Council. Responses received from PEDALS & NCC, strategy to be re-written to ensure it is not in conflict with other strategy documents written at County Council level.

PCO

NP. 19/07/08 Neighbourhood Plan

Meeting held with Rushcliffe Borough Council Planning Officers to discuss 1<sup>st</sup> draft, Paul Reedman, Clerk and Urban Imprint attended. Some language changes necessary for clarity. SEA screening would take place once Design Guide is completed.

NP. 19/07/09 Motion for Adjournment

No members of the public present

Date of Next Meetings: 10<sup>th</sup> September & 15<sup>th</sup> October 2019 7.30pm  
at St Peter's Rooms

Meeting closed at 8.02pm

Chairman

<b>Neighbourhood Plan Project Team Meeting Action List</b>		<b>Agenda Item 5 Updated to 3<sup>rd</sup> September 2019</b>
<p><u>NP. 19/03/06 Design Guide</u></p> <p>The quote for the production of a Design Guide with 2 walkovers for £6660.00 had been accepted by the Design Guide Team. The grant could not be applied for until the new financial year. UI would be aiming for carrying out the walkovers mid-May if the grant was approved.</p>		<p>Walkovers completed during August 2019</p>
<p><u>NP. 19/04/08 2<sup>nd</sup> Draft Neighbourhood Plan Policies</u></p> <p>A deadline of 22<sup>nd</sup> May was set for the evidence base documents to be sent to Cllr Reedman, he would collate and forward to Urban Imprint. The Clerk would produce any related maps required.</p>	<p>All</p>	<p>Maps outstanding at present</p>

PCO = Parish Council Office  
 Community Engagement Focus Group

MA = Mike Ader  
 CFG = Consultants Focus Group

HB = Helen Beal

MCEFG = Marketing &  
 GW = Gavin Walker

TA = Tom Anderson

JB = Jennifer Boniface

TF = Tom Flint

PR = Paul Reedman

JJ = Joanna Jagiello

JS = Johnathan Smith

IW = Ian Wilson

MP = Mark Pinks

PJM = Peter Johnson Marshall

MB = Martin Brownnett