

**Minutes of the Neighbourhood Plan Project Team meeting**

Held at St Peter's Rooms on Tuesday 12<sup>th</sup> November 2019 at 7.30 p.m.

PCO =  
Parish  
Council  
Office

**Membership**

	P Reedman	Chairman & Project Manager
	M Pinks	Secretary
A	Mike Ader	
	Tom Anderson	
	Helen Beal	
	Jennifer Boniface	
	Tom Flint	
	Martin Brownett	
A	Joanna Jagiello	
	Peter Johnson	
	Marshall	
	Jonathan Smith	
	Gavin Walker	

Persons absent are marked 'A'

Persons representing the Parish Council on other business are marked 'O'

Also in Attendance

Claire Dorans          Parish Clerk

NP. 19/11/01 Apologies for Absence

None

NP. 19/11/02 Declaration of Member's Interests and Dispensations for non-participation

None declared.

NP. 19/11/03 Minutes

NP. 19/10/07 – Old Road should be inserted into the list of streets to be added.

NP. 19/10/08 – 'Would be' should replace 'was' in the first bullet point.

The minutes of the meeting held on 10<sup>th</sup> September 2019, having previously been circulated, subject to the above amendments were confirmed as a correct record and signed by the Chairman.



NP. 19/11/04 Motion for Adjournment

No members of the public present

NP. 19/11/05 Action List Update

An update on actions resulting from recommendations had previously been circulated.

The Project Team noted this information.

NP. 19/11/06 Regulation 14 Consultation Public Event

Paul Reedman had checked the boards used previously and 2 were suitable to be used again. A request had been received from Central West Bridgford Neighbourhood Forum who wished to attend the event to get some insight as to the process.

**It was resolved that:** Jennifer Boniface would purchase biscuits and milk for the event up to a value of £10.00

JB

NP. 19/11/07 Consultation Responses Analysis

Completed paper forms would be inputted by the Parish Office. The Parish Office would also produce and circulate a response collation template. The Parish Office would allocate each Project Team member in turn 5 completed responses for input into the template. Once the Project Team member had completed the template they would send it to another for Peer Review. The pairings for Peer Review were:

PCO

Mike Ader & Mark Pinks  
Helen Beal & Jennifer Boniface  
Gavin Walker & Tom Flint  
Paul Reedman & Claire Dorans  
Jonathan Smith & Peter Johnson Marshall  
Martin Brownnett & Tom Anderson

NP. 19/11/08 Motion for Adjournment

No members of the public present

Dates of Next Meeting: 14<sup>th</sup> January & 18<sup>th</sup> February 2020 7.30pm at St Peter's Rooms

Meeting closed at 8.18pm



*P. Reed*

Chairman

